

**MINUTES OF MEETING
EAST 547
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the East 547 Community Development District was held Thursday, **November 12, 2020** at 1:30 p.m. at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, FL 33803.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk <i>via phone</i>	Vice Chairman
Matthew Cassidy	Assistant Secretary
Patrick Marone	Assistant Secretary
Joel Adams	Highland Homes
Milton Andrade	Highland Homes
Brian Walsh	Highland Homes
Jeff Shenefield	Highland Homes
Garret Parkinson	Highland Homes

Also present were:

Jill Burns	District Manager, GMS
Michelle Rigoni	Hopping Green & Sams

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three board members were present in person constituting a quorum, and 1 was present via Zoom.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted that there were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation from Existing Board Members

Ms. Burns stated Lauren Schwenk, residing in seat 2 with a 4-year term, and Andrew Rhinehart, residing in seat 5 with a 2-year term, had turned in resignation letters.

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, Accepting Letters of Resignation from Lauren Schwenk and Andrew Rhinehart, was approved.

Mr. Heath appointed Joel Adams to seat 2.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, Appointing Joel Adams to Seat 2, was approved.

Mr. Marone appointed Brian Walsh to seat 5. Ms. Burns swore in Joel Adams and Brian Walsh.

On MOTION by Mr. Marone, seconded by Mr. Heath, with all in favor, Appointing Brian Walsh to Seat 5, was approved.

Rennie Heath resigned from the Board holding seat 1 with a 4 year term. Mr. Adams appointed Garret Parkinson to seat 1. Ms. Burns swore in Garret Parkinson.

On MOTION by Mr. Adams, seconded by Mr. Marone, with all in favor, Acceptance of the Resignation of Rennie Heath, was approved.

Matthew Cassidy holding seat 3, and Patrick Marone holding seat 4, resigned from the Board. Mr. Adams appointed Milton Andrade to seat 3 and Jeff Shenefield to seat 4. Ms. Burns swore in Milton Andrade and Jeff Shenefield.

On MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, Acceptance of the Resignation of Matthew Cassidy and Patrick Marone, and Appointment of Milton Andrade to Seat 3, was approved.

On MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, Appointing Jeff Shenefield to Seat 4, was approved.

B. Administration of Oaths to Newly Appointed Supervisors

Ms. Burns administered the oath to the newly appointed supervisors.

C. Consideration of Resolution 2021-04 Electing Officers

Ms. Burns stated the resolution was included in the package. Ms. Burns requested she be named Secretary and George Flint be named Assistant Secretary in order to have authority to sign District documents. Brian Walsh was appointed Chairman, Milton Andrade was appointed Vice Chairman, Joel Adams, Jeff Shenefield, and Garrett Parkinson were appointed Assistant Secretaries.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2021-04 Electing Officers, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the October 28, 2020 Board of Supervisors Meeting

Ms. Burns presented the minutes of the October 28, 2020 board of supervisors meeting and asked for any comments, questions, or corrections. The Board had no changes.

On MOTION by Mr. Walsh, seconded by Mr. Adams, with all in favor, the Minutes of the October 28, 2020 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Public Hearing

A. Public Hearing on Adoption of the Fiscal Year 2020 and Fiscal Year 2021 Budgets

Ms. Burns asked for a motion to open the public hearing. Ms. Burns confirmed that the published notices required were posted.

On MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, Opening the Public Hearing, was approved.

i. Consideration of Resolution 2021-05 Adoption of the District’s Fiscal Year 2020 and 2021 Budgets and Appropriating Funds

Ms. Burns stated that the resolution was included in the package with the budgets attached. Ms. Burns stated the Fiscal Year 2020 budget was a prorated version. The Fiscal Year

2021 budget covered administrative expenses with no field expenses coming up on this year's budget.

On MOTION by Mr. Adams, seconded by Mr. Andrade, with all in favor, Resolution 2021-05 Adoption of the District's Fiscal Year 2020 and 2021 Budgets and Appropriating Funds, was approved.

On MOTION by Mr. Adams, seconded by Mr. Andrade with all in favor, Closing the Public Hearing, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni asked if the Funding Agreement needed to be amended to a different entity on the budget. Ms. Burns stated that it was set up with Joel. Ms. Rigoni reported the bonds and assessments were validated with principal at \$17 million. Ms. Rigoni anticipated that the 30 day appeal period would expire at which point the court will enter a certificate of no appeal. After that, bonds can be issued. Ms. Rigoni asked for any questions. There being none, the next item followed.

B. Engineer

Mr. Wood had nothing further to report to the Board.

C. District Manager's Report

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

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NINTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman