

**MINUTES OF MEETING  
EAST 547  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the East 547 Community Development District was held Thursday, May 13, 2021 at 1:30 p.m. at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, Florida.

Present and constituting a quorum:

Brian Walsh	Chairman
Jeff Shenefield	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>via Zoom</i>	Hopping Green & Sams

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted that there were no members of the public present for the meeting.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the February 24,  
2021 Board of Supervisors Meeting**

Ms. Burns presented the minutes of the February 24, 2021 Board of Supervisors meeting and asked for any comments, questions, or corrections. The Board had no changes.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Minutes of the February 24, 2021 Board of Supervisors Meeting, were approved.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-08  
Setting the Public Hearing and Approving**

**the Proposed Fiscal Year 2022 Budget  
(Suggested Date: August 12, 2021)**

Ms. Burns reviewed the proposed budget and noted that they anticipate it to be Developer funded for the upcoming year. She noted that the public hearing would be held on August 12, 2021 at 1:30 p.m.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, Resolution 2021-08 Setting the Public Hearing for August 12, 2021 and Approving the Proposed Fiscal Year 2022 Budget, was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Van Wyk had nothing new to report to the Board.

**B. Engineer**

There being none, the next item followed.

**C. District Manager's Report**

**i. Approval of Check Register**

Ms. Burns stated this was included in the Board package from February 3 through May 5 totaling \$8,661.15.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Check Register for \$8,661.15, was approved.

**ii. Balance Sheet & Income Statement**

Ms. Burns stated this was included in the package and no action was needed.

**iii. Presentation of Number of Voters – 0**

Ms. Burns stated that as of April 15 there were no certified voters in East 547 CDD.

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East 547 CDD

**SIXTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Supervisors Requests and Audience  
Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman