East 547 Community Development District

Meeting Agenda

April 14, 2022

AGENDA

Community Development District

219 E. Livingston St., Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

April 7, 2022

Board of Supervisors
East 547
Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the East 547 Community Development District will be held Thursday, April 14, 2022 at 11:00 AM at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, FL 33803.

Zoom Video Link: https://us06web.zoom.us/j/86409756578

Call-In Number: 1-646-876-9923 **Meeting ID**: 864 0975 6578

Following is the advance agenda for the meeting:

Board of Supervisors Meeting

- 1. Roll Call
- 2. Public Comment Period (¹Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
- 3. Approval of Minutes of the January 13, 2022 Board of Supervisors Meeting
- 4. Consideration of Resolution 2022-02 Approving the Proposed Fiscal Year 2022/2023 Budget (Suggested Date: July 14, 2022), Declaring Special Assessments, and Setting the Public Hearings on the Fiscal Year 2022/2023 Budget and Imposition of Operations and Maintenance Assessments (budget will be provided under separate cover)
- 5. Consideration of Resolution 2022-03 Authorizing the Use of Electronic Documents and Signatures
- 6. Ratification of Change Order Request from Blue Ox
- 7. Staff Reports
 - A. Attorney
 - B. Engineer
 - i. Consideration of Stormwater Management Analysis Proposal
 - C. District Manager's Report
 - i. Check Register
 - ii. Balance Sheet & Income Statement
- 8. Other Business

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¹ Comments will be limited to three (3) minutes

- 9. Supervisors Requests and Audience Comments
- 10. Adjournment

MINUTES

MINUTES OF MEETING EAST 547 COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the East 547 Community Development District was held Thursday, **January 13, 2022** at 11:00 a.m. at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, Florida.

Present and constituting a quorum:

Brian Walsh Chairman
Milton Andrade Vice Chairman
Jeff Shenefield via Zoom Assistant Secretary
Garret Parkinson Assistant Secretary

Also present were:

Jill Burns District Manager, GMS

Roy Van Wyk *via Zoom*Meredith Hammock *via Zoom*Margie Lloyd *via Zoom*KE Law Group
Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted that there were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the December 9, 2021 Audit Committee Meeting and Board of Supervisors Meeting

Ms. Burns presented the minutes of the December 9, 2021 Audit Committee meeting and Board of Supervisors meeting and asked for any comments, questions, or corrections. The Board had no changes.

January 13, 2022 East 547 CDD

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the December 9, 2021 Audit Committee Meeting and Board of Supervisors Meeting Minutes, were approved.

FOURTH ORDER OF BUSINESS

Review and Ranking of Proposals Received for Engineering Services

Ms. Burns stated that there was one proposal received from Dewberry. Margie Lloyd from Dewberry was on Zoom to answer any questions but the Board did not have any.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, Ranking of Proposals Received for Engineering Services with Ranking Dewberry as #1 and Authorization for Counsel to Draft an Agreement, was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Van Wyk had nothing further to report.

B. Engineer

Ms. Lloyd had nothing further for the Board.

C. District Manager's Report

i. Check Register

Ms. Burns presented the check register from December 3, 2021 through January 6, 2022 totaling \$301,743.55 and asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Check Register totaling \$301,743.55, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that the financial statements were included in the packet for review, adding that there was no action necessary but she offered to answer any questions.

January 13, 2022 East 547 CDD

iii.	Ratification of Summary	of Series 2021 ((AA1) Red	uisitions #30 to #34

Ms. Burns stated that these have already been approved and was just looking for ratification from the Board.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor Series 2021 (AA1) Requisitions #30 to #34, were ratified.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience

Comments

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary	Chairman/Vice Chairman

SECTION IV

RESOLUTION 2022-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE EAST 547 COMMUNITY DEVELOPMENT DISTRICT **APPROVING PROPOSED** 2022/2023: BUDGETS FOR FISCAL YEAR DECLARING SPECIAL ASSESSMENTS TO FUND THE PROPOSED BUDGETS PURSUANT TO CHAPTERS 170, 190 AND 197, FLORIDA STATUTES; SETTING PUBLIC HEARINGS; ADDRESSING PUBLICATION; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("Board") of the East 547 Community Development District ("District") prior to June 15, 2022, proposed budgets ("Proposed Budget") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("Fiscal Year 2022/2023"); and

WHEREAS, it is in the best interest of the District to fund the administrative and operations services (together, "Services") set forth in the Proposed Budget by levy of special assessments pursuant to Chapters 170, 190 and 197, Florida Statutes ("Assessments"), as set forth in the preliminary assessment roll included within the Proposed Budget; and

WHEREAS, the District hereby determines that benefits would accrue to the properties within the District, as outlined within the Proposed Budget, in an amount equal to or in excess of the Assessments, and that such Assessments would be fairly and reasonably allocated as set forth in the Proposed Budget; and

WHEREAS, the Board has considered the Proposed Budget, including the Assessments, and desires to set the required public hearings thereon;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE EAST 547 COMMUNITY DEVELOPMENT DISTRICT:

- 1. PROPOSED BUDGET APPROVED. The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.
- 2. DECLARING ASSESSMENTS. Pursuant to Chapters 170, 190 and 197, Florida Statutes, the Assessments shall defray the cost of the Services in the total estimated amounts set forth in the Proposed Budget. The nature of, and plans and specifications for, the Services to be funded by the Assessments are described in the Proposed Budget and in the reports (if any) of the District Engineer, all of which are on file and available for public inspection at the "District's Office," located at Governmental Management Services-CF, LLC, 219 East Livingston Street, Orlando, FL 32801. The Assessments shall be levied within the District on all benefitted lots and lands, and shall be apportioned, all as described in the Proposed Budget and the preliminary assessment roll included therein. The preliminary assessment roll is also on file and available for public inspection at the District's Office. The Assessments shall be paid in one more installments pursuant to a bill issued by the District in November of 2022, and pursuant to Chapter 170, Florida Statutes, or, alternatively, pursuant to the *Uniform Method* as set forth in Chapter 197, Florida Statutes.

3. SETTING PUBLIC HEARINGS. Pursuant to Chapters 170, 190, and 197, Florida Statutes, public hearings on the approved Proposed Budget and the Assessments are hereby declared and set for the following date, hour and location:

DATE: Thursday, July 14, 2022

HOUR: 11:00 AM

LOCATION: The Offices of Highland Homes

3020 S. Florida Ave., Suite 101

Lakeland, FL 33803

- 4. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENTS. The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Davenport, Florida and Polk County at least 60 days prior to the hearing set above.
- **5. POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 3, and shall remain on the website for at least 45 days.
- **6. PUBLICATION OF NOTICE.** The District shall cause this Resolution to be published once a week for a period of two weeks in a newspaper of general circulation published in Polk County. Additionally, notice of the public hearings shall be published in the manner prescribed in Florida law.
- **7. MAILED NOTICE**. Notice of the public hearing on the imposition of special assessments to annually fund the District's operation and maintenance costs shall also be made by First Class U.S. Mail at least 30 days prior to the date of the public hearing.
- **8. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.
- **9. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

EAST 547 COMMUNITY

PASSED AND ADOPTED THIS 14TH DAY OF APRIL 2022.

ATTEST:

	DEVELOPMENT DISTRICT
	By:
Secretary	Its:

Budget will be provided under separate cover.

SECTION V

RESOLUTION 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE EAST 547 COMMUNITY DEVELOPMENT DISTRICT PROVIDING FOR AND AUTHORIZING THE USE OF **ELECTRONIC DOCUMENTS** AND **SIGNATURES:** ADOPTING **IMPLEMENTING ELECTRONIC** AND **DOCUMENT** CONTROL **PROCESSES** AND PROCEDURES; PROVIDING FOR SEVERABILTY AND AN EFFECTIVE DATE.

WHEREAS, the East 547 Community Development District (the "District") is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, and situated within the City of Davenport, Polk County, Florida; and

WHEREAS, Chapter 190, *Florida Statutes*, authorizes the District to construct, install, operate, and/or maintain systems and facilities for certain basic infrastructure; and

WHEREAS, Chapter 190, Florida Statutes authorizes the District Board of Supervisors, to enter into various contracts for the purposes set forth therein; and

WHEREAS, the District Board of Supervisors finds that it is the interest of the District and its residents to reduce waste, costs, and to enhance services; and

WHEREAS, the District Board of Supervisors recognizes that the Florida Legislature, through the passage of The Electronic Signature Act of 1996, intended to, among other goals, facilitate economic development and efficient delivery of government services by means of reliable electronic messages and foster the development of electronic commerce though the use of electronic signatures to lend authenticity and integrity to writings in any electronic medium; and

WHEREAS, the District Board of Supervisors wishes to further these goals through the use of electronic documents and signatures.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE EAST 547 COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. INCORPORATION OF RECITALS. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. FORCE AND EFFECT OF ELECTRONIC DOCUMENTS AND SIGNATURES. Unless otherwise provided by law, electronic documents and signatures submitted to and on behalf of the District may be used for all purposes and shall have the same force and effect as printed documents and manual signatures.

SECTION 3. AUTHORIZING UTILIZATION OF ELECTRONIC SIGNATURES AND DOCUMENTS. All contractors and personnel associated with the District are hereby authorized and encouraged to utilize electronic documents and signatures when reasonably practicable and as permitted by law. The District Manager is authorized and directed to obtain the provision of electronic document services or platforms offered by nationally recognized third party vendors that increase the efficiency of the District's operations.

SECTION 4. CONTROLS PROCESSES AND PROCEDURES. The District Board of Supervisors hereby authorizes and directs the District Manager to create control processes and procedures consistent with Florida Law to ensure adequate integrity, security, confidentiality, and auditability of all transactions conducted using electronic commerce.

SECTION 5. SEVERABILITY. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 14th day of April 2022.

ATTEST:	EAST 547 COMMUNITY DEVELOPMENT DISTRICT				
Secretary/Assistant Secretary	Chair/Vice Chair	_			
Scordiary/Assistant Scordiary	Chair vice Chair				

SECTION VI



CHANGE ORDER REQUEST

Blue Ox Enterprises, LLC 2115. - Geneva Landing AKA Martins Page 1

DATE: 2/01/2022 PCO#: EXTCO03

To: Milton Andrade

Highland Homes

From: Eliana Castro

Blue Ox Enterprises, LLC

500 North Way

Sanford FL 32773

Phone: 863-619-7103

Fax:

407-339-4800 Phone: Fax: 407-339-4839

Email: m.andrade@highlandhomes.org

Email: ecastro@blueoxland.com CC: Chelsea Thompson - Blue Ox Enterprises, LLC - Phone: 407-339-4800 - Fax: 407-339-4839

Daniel David - Blue Ox Enterprises, LLC - Phone: 407-339-4800 - Fax: 407-339-4839

Garret Parkinson - Highland Homes - Phone: - Fax: Matt Arnold - Highland Homes - Phone: 863-226-9126 - Fax:

Below is the detail for our proposal to complete the following changes in contract work:

External Change Order: SURVEY FOR WALLS AND POWER

PCO Item	Quantity	UM	Unit Price	Amount
1 : SURVEY FOR WALLS AND POWER	1.000	LS	\$6,000.00	\$6,000.00

INCLUDES ALL RETAINING WALLS, SCREEN WALL AND ROW LAYOUT TO LIFT STATION.

Total Amount

\$6,000.00

LDMAR001-035

Approved B

Submitted By:

2/01/2022

BRITTANY SHORT

Blue Ox Enterprises, LLC

Date

Milton Andrade

Highland Homes

SECTION VII

SECTION B

SECTION 1



Sent Via Email: jburns@gmscfl.com

March 10, 2022

Ms. Jillian Burns District Manager East 547 Community Development District c/o Governmental Management Services 219 East Livingston Street Orlando, Florida 32801

Subject: Work Authorization 2022-1

East 547 Community Development District

Special Districts Stormwater 20-Year Needs Analysis

Haines City, Florida

Dear Ms. Burns:

Dewberry Engineers Inc. is pleased to submit this work order to provide general engineering services for the East 547 Community Development District (District) for preparation of the Special Districts Stormwater 20-Year Needs Analysis. We will provide these services pursuant to our current agreement ("District Engineer Agreement") as follows:

I. Scope of Work

We will prepare a Stormwater 20-Year Needs Analysis as required by the Florida Statutes, to be submitted to Polk County. Florida Statutes, Sections 403.9301 and 403.9302, (see Chapter 2021-194, Laws of Florida), "direct municipalities, counties, and independent special districts that provide a stormwater management system or program, or wastewater management services, to develop a 20-year needs analysis every five years."

"For the first cycle of reports, local governments must submit their reports to their respective counties by June 30, 2022. The counties must compile the local reports (including their own) and submit them to EDR [Office of Economic & Demographic Research] and the secretary of the Department of Environmental Protection by July 31, 2022. EDR will then publish an analysis of the stormwater and wastewater submissions in the 2023 edition of the Annual Assessments of Florida's Water Resources and Conservation Lands. The next reporting cycle will begin in 2027."

This task includes:

- Completing an inventory of the existing stormwater systems and facilities within the
- Providing information as to the condition and note the maintenance and operation status as provided by the District;
- Providing responses on the EDR prepared spreadsheet for reporting information regarding the stormwater systems;
- Providing GIS maps of the facilities within the District boundary and details of the system operations and maintenance expectations for the five (5) year period; and
- Submitting to the county for their reporting.

Ms. Jillian Burns East 547 CDD Work Authorization 2022-1 March 10, 2022

We will assist the District in providing the report and additional information by June 30, 2022. The District will be responsible for providing costs for maintenance and proposed future expansions, if any are planned, including history. We will coordinate with the district manager and the board in providing said information.

Our fee for this task will be based on time and materials, in accordance with the enclosed Schedule of Charges. We estimate a budget of \$15,000, plus other direct costs.

II. Other Direct Costs

Other direct costs include items such as printing, drawings, travel, deliveries, et cetera. This does not include any of the application fees for the various agencies, which are the owner's responsibility and have not been accounted for in this Work Authorization. We estimate a budget of \$1,000.

III. Additional Services

Any Additional Services requested that are not a part of this work authorization will be invoiced either on a time and materials basis, in accordance with the enclosed Schedule of Charges, or on a mutually agreed upon fee. Authorization under this task must be in writing.

This proposed work authorization, together with the referenced Engineering Agreement, represents the entire understanding between the District and the Engineer with regard to the referenced work authorization. If you wish to accept this work authorization, please sign where indicated and return one complete copy to Aimee Powell, Administrative Assistant in our Orlando office at 800 N. Magnolia Avenue, Suite 1000, Orlando, Florida 32803 (or via email at apowell@dewberry.com). Upon receipt, we will promptly schedule our services.

Thank you for considering Dewberry Engineers Inc. We look forward to helping you create a quality project.

Sincerely,	APPROVED AND ACCEPTED
	By:
Reinardo Malavé, P.E.	Authorized Representative of
Dewberry Engineers Inc.	East 547
Associate Vice President	Community Development District
Date: March 10, 2022	Date:



SECTION C

SECTION 1

East 547Community Development District

Summary of Checks

January 07, 2022 through February 28, 2022

Date	Check No.'s		Amount
1/13/22	78-83	\$	11,666.73
1/17/22	84	\$	265,485.88
1/18/22	85-88	\$	800.00
1/31/22	89	\$	169,089.26
2/2/22	90	\$	33,413.15
2/10/22	91	\$	171,380.10
2/14/22	92-94	\$	7,201.00
2/18/22	95-96	\$	3,985.07
		Ś	663,021.19
	1/13/22 1/17/22 1/18/22 1/31/22 2/2/22 2/10/22 2/14/22	1/13/22 78-83 1/17/22 84 1/18/22 85-88 1/31/22 89 2/2/22 90 2/10/22 91 2/14/22 92-94	1/13/22 78-83 \$ 1/17/22 84 \$ 1/18/22 85-88 \$ 1/31/22 89 \$ 2/2/22 90 \$ 2/10/22 91 \$ 2/14/22 92-94 \$

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 4/08/22 PAGE 1
*** CHECK DATES 01/07/2022 - 02/28/2022 *** EAST 547-GENERAL FUND

CHECK DATES	01/07/2022 - 02/20/2022 ***	BANK A GENERAL				
CHECK VEND# DATE	INVOICEEXPENS	SED TO PT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT #
1/13/22 00012	12/09/21 BW120920 202112 3: SUPERVISOR FEE 1:	2/9/21			200.00	
		BRIAN WALSH				200.00 000078
1/13/22 00001	9/17/21 17 202110 3: ASSESSMENT ROLL (10-51300-31/00		*	5,000.00	
	1/01/22 24 202201 33	10-51300-34000		*	2,916.67	
	MANAGEMENT FEES (1/01/22 24 202201 3	10-51300-35200		*	100.00	
	WEBSITE ADMIN JAI 1/01/22 24 202201 33	10-51300-35100		*	150.00	
	INFO TECHNOLOGY (1/01/22 24 202201 3)	10-51300-31300		*	416.67	
	DISSEMINATION JAI 1/01/22 24 202201 33	10-51300-51000		*	2.53	
		10-51300-42000		*	31.54	
	POSTAGE 1/01/22 24 202201 33	10-51300-42500		*	1.05	
	COPIES 1/01/22 25 202201 32			*	1,250.00	
	FIELD MANAGEMENT	-	MANAGEMENT SERVICES			9,868.46 000079
1/13/22 00013	12/09/21 JS120920 202112 3	10-51300-11000		*	200.00	
	SUPERVISOR FEE 1:	JEFFREY T SH	HENEFIELD			200.00 000080
	1/11/22 1099 202112 33	10-51300-31500		*	896.50	
	GENERAL COUNSEL 1	KE LAW GROUE	P, PLLC			896.50 000081
1/13/22 00017	11/30/21 00042192 202111 3	10-51300-48000		*	301.77	
	AUDIT COMMITTEE I	MIG 11/4 CA FLORIDA H	HOLDINGS, LLC			301.77 000082
1/13/22 00016	12/09/21 MA120920 202112 3	10-51300-11000		*	200.00	
	SUPERVISOR FEE 1:	2/9/21 MILTON ANDRA	ADE			200.00 000083
1/17/22 00021	12/25/21 PAYAPP#1 202201 30	00-20700-10200		*	265,485.88	
	FY22 SER21 FR#2	BLUE OX ENTE	ERPRISES LLC			265,485.88 000084
1/18/22 00012	1/13/22 BW011320 202201 33	10-51300-11000		*	200.00	
	SUPERVISOR FEE 0	1/13/22 BRIAN WALSH				200.00 000085

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AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 4/08/22 PAGE 2
*** CHECK DATES 01/07/2022 - 02/28/2022 *** EAST 547-GENERAL FUND

CHECK DATES		BANK A GENERAL FUND			
CHECK VEND# DATE	INVOICEEXPENSED TO DATE INVOICE YRMO DPT ACCT#	VENDOR NAME SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
1/18/22 00011	1/13/22 GP011320 202201 310-51300- SUPERVISOR FEE 01/13/22	-11000	*	200.00	
		GARRET PARKINSON			200.00 000086
1/18/22 00013	1/13/22 JS011320 202201 310-51300-	-11000	*	200 00	
	SUPERVISOR FEE 01/13/22	JEFFREY T SHENEFIELD			200.00 000087
1/18/22 00016	1/13/22 MA011320 202201 310-51300- SUPERVISOR FEE 01/13/22	11000	*	200.00	
		MILTON ANDRADE			200.00 000088
	11/20/21 PAYAPP#4 202201 300-20700-	10200	*	169,089.26	
		ASSOCIATED CONSTRUCTION PRODUC	TTS 	1	69,089.26 000089
2/02/22 00021	1/10/22 PAYAPP#1 202201 300-20700-	-10200	*	33,413.15	
		BLUE OX ENTERPRISES LLC			33,413.15 000090
2/10/22 00021	1/25/22 PAYAPP#1 202201 300-20700- FY22 SER21 FR#5	10200	*	171,380.10	
		BLUE OX ENTERPRISES LLC		1	71,380.10 000091
2/14/22 00001	2/01/22 26 202202 310-51300- MANAGEMENT FEES - FEB 22	-34000	*	2,916.67	
	2/01/22 26 202202 310-51300- WEBSITE MANAGEMENT-FEB 22	-35200	*	100.00	
	2/01/22 26 202202 310-51300- INFORMATION TECH - FEB 22	-35100	*	150.00	
	2/01/22 26 202202 310-51300- DISSEMINATION SVCS-FEB 22	-31300	*	416.67	
	2/01/22 26 202202 310-51300- OFFICE SUPPLIES	51000	*	2.74	
	2/01/22 26 202202 310-51300- POSTAGE	42000	*	23.85	
	2/01/22 26 202202 310-51300- COPIES	42500	*	.75	
	2/01/22 27 202202 320-53800- FIELD MANAGEMENT - FEB 22		*	1,250.00	
	FIELD MANAGEMENT - FEB 22	GOVERNMENTAL MANAGEMENT SERVIC	CES		4,860.68 000092
2/14/22 00019	2/10/22 1324 202201 310-51300-	31500	*	2,033.78	
	GENERAL COUNSEL JAN 22	KE LAW GROUP, PLLC			2,033.78 000093

E547 EAST 547 CDD IARAUJO

*** CHECK DATES 01/07/2022 - 02/28/2022 ***	ACCOUNTS PAYABLE PREPAID/COMPUTER AST 547-GENERAL FUND ANK A GENERAL FUND	CHECK REGISTER	RUN 4/08/22	PAGE 3
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT#		STATUS	AMOUNT	CHECK AMOUNT #
2/14/22 00017 12/31/21 00042835 202202 310-51300-		*	306.54	
AUDIT COMMITT MTG/BOS MTG	CA FLORIDA HOLDINGS, LLC			306.54 000094
2/18/22 00017 10/22/21 6435677 202110 310-51300- RFO FOR ENGINEERING SVCS	48000	*	637.07	
Kry For Engineering 5vc5	CA FLORIDA HOLDINGS, LLC			637.07 000095
2/18/22 00022 1/31/22 PAYAPP#1 202202 300-20700-	10200	*	3,348.00	
FY22 SER21 FR#6	OVIDA CONSTRUCTION GROUP INC			3,348.00 000096
	TOTAL FOR BAN	IK A	663,021.19	
	TOTAL FOR REG	SISTER	663,021.19	

SECTION 2

Community Development District

Unaudited Financial Reporting February 28, 2022



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Balance Shee	L
General Fund Income Statemen	-3
Debt Service Fund - Series 2022	1
Capital Projects Fund	5
Month to Month	5
Long Term Debt Schedule	7
Assessment Receipt Schedule	3

Community Development District Combined Balance Sheet February 28, 2022

	G	General Fund	Dε	bt Service Fund	Capital Projects Fund		Totals Governmental Funds	
Assets:								
Cash	\$	24,320	\$	-	\$	-	\$	24,320
Due From Developer	\$	-	\$	-	\$	100,697	\$	100,697
Due from Other	\$	6,250	\$	-	\$	-	\$	6,250
<u>Series 2021</u>								
Reserve	\$	-	\$	163,044	\$	-	\$	163,044
Interest	\$	-	\$	0	\$	-	\$	0
Revenue	\$	-	\$	242,841	\$	-	\$	242,841
Construction	\$	-	\$	-	\$	1	\$	1
Total Assets	\$	30,570	\$	405,885	\$	100,699	\$	537,154
Liabilities:								
Accounts Payable	\$	279	\$	-	\$	100,697	\$	100,976
Total Liabilities	\$	279	\$	-	\$	100,697	\$	100,976
Fund Balances:								
Restricted for:								
Debt Service 2020	\$	_	\$	405,885	\$	-	\$	405,885
Capital Projects 2020	\$	_	\$	-	\$	1	\$	1
Unassigned	\$	30,291	\$	-	\$	-	\$	30,291
Total Fund Balances	\$	30,291	\$	405,885	\$	1	\$	436,177
Total Liabilities & Fund Balance	\$	30,570	\$	405,885	\$	100,699	\$	537,154

East 547 Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

	ŀ	Adopted		ited Budget		Actual			
		Budget	Thru	u 02/28/22	Thru	ı 02/28/22	Variance		
Revenues									
Developer Contributions	\$	271,042	\$	50,000	\$	50,000	\$	-	
Total Revenues	\$	271,042	\$	50,000	\$	50,000	\$	-	
Expenditures:									
General & Administrative:									
Supervisor Fees	\$	12,000	\$	5,000	\$	2,200	\$	2,800	
Engineering Fees	\$	15,000	\$	6,250	\$	-	\$	6,250	
Assessment Administration	\$	5,000	\$	5,000	\$	5,000	\$	-	
Arbitrage Fees	\$	1,000	\$	-	\$	-	\$	-	
Dissemination Fees	\$	5,000	\$	2,083	\$	2,083	\$	(0)	
Attorney Fees	\$	25,000	\$	10,417	\$	4,103	\$	6,313	
Annual Audit	\$	5,000	\$	-	\$	-	\$	-	
Management Fees	\$	35,000	\$	14,583	\$	14,583	\$	(O)	
Information Technology	\$	1,800	\$	750	\$	750	\$	-	
Website Maintenance	\$	1,200	\$	500	\$	500	\$	-	
Trustee Fees	\$	5,000	\$	-	\$	-	\$	-	
Telephone	\$	300	\$	125	\$	-	\$	125	
Postage	\$	600	\$	250	\$	61	\$	189	
Insurance	\$	5,500	\$	5,500	\$	5,175	\$	325	
Printing & Binding	\$	1,000	\$	417	\$	12	\$	404	
Legal Advertising	\$	10,000	\$	4,167	\$	1,576	\$	2,591	
Contingency	\$	5,000	\$	2,083	\$	191	\$	1,892	
Office Supplies	\$	500	\$	208	\$	11	\$	198	
Travel Per Diem	\$	660	\$	-	\$	-	\$	-	
Dues, Licenses & Subscriptions	\$	175	\$	175	\$	175	\$	-	
Total General & Administrative:	\$	134,735	\$	57,508	\$	36,421	\$	21,088	

East 547 Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Prora	ited Budget	,	Actual			
		Budget	Thru	ı 02/28/22	Thru 02/28/22		Variance		
Operations & Maintenance									
Field Expenses									
Property Insurance	\$	5,000	\$	-	\$	-	\$	-	
Field Management	\$	15,000	\$	-	\$	-	\$	-	
Landscape Maintenance	\$	30,733	\$	-	\$	-	\$	-	
Landscape Replacement	\$	5,000	\$	-	\$	-	\$	-	
Lake Maintenance	\$	11,000	\$	-	\$	-	\$	-	
Streetlights	\$	7,000	\$	-	\$	-	\$	-	
Electric	\$	5,000	\$	-	\$	-	\$	-	
Water & Sewer	\$	5,000	\$	-	\$	-	\$	-	
Sidewalk & Asphalt Maintenance	\$	2,500	\$	-	\$	-	\$	-	
Irrigation Repairs	\$	5,000	\$	-	\$	-	\$	-	
General Repairs & Maintenance	\$	5,000	\$	-	\$	-	\$	-	
Contingency	\$	5,500	\$	-	\$	-	\$	-	
Subtotal Field Expenses	\$	101,733	\$	-	\$	-	\$	-	
Amenity Expenses									
Amenity - Electric	\$	4,800	\$	-	\$	-	\$	-	
Amenity - Water	\$	1,667	\$	-	\$	-	\$	-	
Amenity Insurance	\$	5,000	\$	-	\$	-	\$	-	
Playground Lease	\$	4,667	\$	-	\$	-	\$	-	
Internet	\$	1,000	\$	-	\$	-	\$	-	
Pest Control	\$	240	\$	-	\$	-	\$	-	
Janitorial Services	\$	1,800	\$	-	\$	-	\$	-	
Security Services	\$	5,000	\$	-	\$	-	\$	-	
Pool Maintenance	\$	5,400	\$	-	\$	-	\$	-	
Amenity Access Management	\$	1,667	\$	-	\$	-	\$	-	
Amenity Repairs & Maintenance	\$	1,667	\$	-	\$	-	\$	-	
Contingency	\$	1,667	\$	-	\$	-	\$	-	
Subtotal Amenity Expenses	\$	34,573	\$	-	\$	-	\$	-	
Total Expenditures	\$	271,042	\$	57,508	\$	36,421	\$	21,088	
				,				22,030	
Excess Revenues (Expenditures)	\$	0			\$	13,579			
Fund Balance - Beginning	\$	-			\$	16,712			
Fund Balance - Ending	\$	0			\$	30,291			

Community Development District

Debt Service Fund - Series 2021

Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Prora	ated Budget		Actual		
	Budget		Thru 02/28/22		Thru 02/28/22		Variance	
Revenues:								
Assessments - Direct	\$	326,088	\$	242,831	\$	242,831	\$	_
Interest	\$	-	\$	-	\$	7	\$	7
Total Revenues	\$	326,088	\$	242,831	\$	242,838	\$	7
Expenditures:								
Interest Expense 11/01	\$	77,548	\$	77,548	\$	77,548	\$	-
Principal Expense 05/01	\$	120,000	\$	-	\$	-	\$	-
Interest Expense 05/01	\$	102,638	\$	-	\$	-	\$	-
Total Expenditures	\$	300,186	\$	77,548	\$	77,548	\$	-
Excess Revenues (Expenditures)	\$	25,902			\$	165,290		
Fund Balance - Beginning	\$	77,548			\$	240,595		
Fund Balance - Ending	\$	103,450			\$	405,885		

Community Development District

Capital Projects Fund - Series 2021

Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Prorated Budget			Actual		
	Budget		Thru 0	Thru 02/28/22		ru 02/28/22	Variance	
Revenues:								
Developer Contributions	\$	-	\$	-	\$	1,039,658	\$	1,039,658
Interest	\$	-	\$	-	\$	29	\$	29
Total Revenues	\$	-	\$	-	\$	1,039,687	\$	1,039,687
Expenditures:								
Capital Outlay	\$	-	\$	-	\$	3,448,340	\$	(3,448,340)
Total Expenditures	\$	-	\$	-	\$	3,448,340	\$	(3,448,340)
Excess Revenues (Expenditures)	\$	-			\$	(2,408,653)		
Fund Balance - Beginning	\$	-			\$	2,408,655		
Fund Balance - Ending	\$	-			\$	1		

Community Development District

Month to Month

						WOTEN TO WOT								
		Oct	Nov	Dec	Jan	Feb 1	Mar #	Apr M	lay Jı	Jn J	Jul A	ug Se	:p	Total
Revenues														
Developer Contributions	\$	- \$	25,000 \$	- \$	25,000 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	50,000
	\$	- \$		- \$		- \$	- \$	- \$	- \$	- \$		- \$	- \$	
Total Revenues	>	- \$	25,000 \$	- \$	25,000 \$	- >	- >	- \$	- \$	- \$	- \$	- \$	- \$	50,000
Expenditures:														
General & Administrative:														
Supervisor Fees	\$	800 \$	- \$	600 \$	800 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	2,200
Engineering	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Assessment Administration	\$	5,000 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,000
Arbitrage Fees	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Dissemination Fees	\$	417 \$	417 \$	417 \$	417 \$	417 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	2,083
Attorney Fees	\$	229 \$	665 \$	897 \$	2,034 \$	279 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	4,103
Annual Audit	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Management Fees	\$	2,917 \$	2,917 \$	2,917 \$	2,917 \$	2,917 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	14,583
Information Technology	\$	150 \$	150 \$	150 \$	150 \$	150 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	750
Website Maintenance	\$	100 \$	100 \$	100 \$	100 \$	100 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	500
Trustee Fees	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Telephone	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Postage	\$	5 \$	- \$	1 \$	32 \$	24 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	61
Insurance	\$	5,175 \$ 9 \$	- \$ 2 \$	- \$ - \$	- \$ 1 \$	- \$ 1 \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$	- \$	- \$	- \$	5,175 12
Printing & Binding	\$ \$		2 \$ 302 \$						- \$ - \$	- \$	- \$ - \$	- \$	- \$	
Legal Advertising Contingency	\$	968 \$ 30 \$	302 \$ 40 \$	- \$ 43 \$	- \$ 38 \$	307 \$ 39 \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	1,576 191
Office Supplies	\$	30 \$ 3 \$	40 \$ 3 \$	43 Ş 0 S	3 S	3 S	- \$ - \$	- ş - s	- ş - S	- ş - S	- ş - S	- ş - S	- ş - S	11
Travel Per Diem	s S	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Dues, Licenses & Subscriptions	\$	175 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	175
Total General & Administrative:	\$	15,977 \$	4,595 \$	5,124 \$	6,490 \$	4,235 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	36,421
Field Expenses Property Insurance Field Management	\$ \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	- \$ - \$	-
Landscape Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- Ş	- \$	- \$	-
Landscape Replacement	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Lake Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Streetlights	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Electric	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Water & Sewer	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Sidewalk & Asphalt Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Irrigation Repairs	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
General Repairs & Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Contingency	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Subtotal Field Expenses	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Amenity Expenses														
Amenity - Electric	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Amenity - Water	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Amenity Insurance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Playground Lease	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Internet	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Pest Control	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Janitorial Services	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Security Services	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Pool Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Amenity Access Management	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Amenity Repairs & Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Contingency	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Subtotal Amenity Expenses	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	•
Total Expenditures	\$	15,977 \$	4,595 \$	5,124 \$	6,490 \$	4,235 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	36,421
Excess Revenues (Expenditures)	_	(15,977) \$	20,405 \$	(5,124) \$	18,510 \$	(4,235) \$		s	- s <u>-</u>	- \$ <u>-</u>	-	- \$ <u>-</u>		13,579
ansass ver critica (experiation ca)		(13,577) \$	-20,403 \$	(3,124) \$	Ç 01C,01	(4,233) \$	- +	- 7	· · ·	· · ·		- 7	- - -	13,373

Community Development District

Long Term Debt Report

SERIES 2021, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE: 2.500%, 3.000%, 3.300%, 4.000%

MATURITY DATE: 5/1/2051

RESERVE FUND DEFINITION MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$163,044 RESERVE FUND BALANCE \$163,044

BONDS OUTSTANDING - 06/15/21 \$5,875,000

CURRENT BONDS OUTSTANDING \$5,875,000

COMMUNITY DEVELOPMENT DISTRICT

Special Assessment Receipts

Fiscal Year 2022

DIRECT BILL ASSESSMENTS

			\$	323,775.00	\$	242,831	\$	242,831
	5/1/22			\$80,943.75				
1/28/22	2/1/22	43336		\$80,943.75		\$80,943.75		\$80,943.75
11/15/21	11/1/21	40351	:	\$161,887.50		\$161,887.50		\$161,887.50
Received	Date	Number	A	ssesseu		Received	Det	ot service runu
Received	Date	Number	٨	ssessed		Received	Dal	ot Service Fund
Date	Due	Check		Net		Amount	(Series 2021
Clayton Propertie 2022-01	on Properties Group LLC -01		Net Assessments			\$323,775.00		