Meeting Agenda

May 11, 2023

AGENDA

East 547

Community Development District

219 E. Livingston St., Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

May 4, 2023

Board of Supervisors
East 547
Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the East 547 Community Development District will be held Thursday, May 11, 2023 at 11:00 AM at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, FL 33803.

Zoom Video Join Link: https://us06web.zoom.us/j/89647034928

Call-In Information: 1-646-876-9923

Meeting ID: 896 4703 4928

Following is the advance agenda for the meeting:

Board of Supervisors Meeting

- 1. Roll Call
- 2. Public Comment Period (¹Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
- 3. Approval of Minutes of the February 9, 2023 Board of Supervisors Meeting
- 4. Consideration of Resolution 2023-05 Approving the Proposed Fiscal Year 2023/2024 Budget (Suggested Date: July 13, 2023) and Setting the Public Hearing to Adopt the Fiscal Year 2023/2024 Budget
- 5. Consideration of Resolution 2023-06 Authorizing Bank Account Signatories
- 6. Consideration of Resolution 2023-07 Appointing a Treasurer and Assistant Treasurers
- 7. Staff Reports
 - A. Attorney
 - B. Engineer
 - i. Consideration of Work Authorization for Annual Reporting Services from Dewberry
 - C. Field Manager's Report
 - i. Consideration of Proposal from Current Demands for Electronic Bathroom Locks
 - D. District Manager's Report
 - i. Check Register
 - ii. Balance Sheet & Income Statement
 - iii. Presentation of Number of Registered Voters—66
- 8. Other Business
- 9. Supervisors Requests and Audience Comments
- 10. Adjournment

¹ Comments will be limited to three (3) minutes

MINUTES

MINUTES OF MEETING EAST 547 COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the East 547 Community Development District was held Thursday, **February 9, 2023** at 11:43 a.m. at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, Florida.

Present and constituting a quorum:

Brian Walsh Chairman
Milton Andrade Vice Chairman
Jeff Shenefield Assistant Secretary
Garret Parkinson Assistant Secretary

Also present were:

Jill Burns District Manager, GMS
Lauren Gentry District Counsel, KVW Law
Molly Banfield via Zoom District Engineer, Dewberry
Clayton Smith Field Manager, GMS

FIRST ORDER OF BUSINESS Roll Call

Ms. Burns called the meeting to order and called the roll. Four Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS Public Comment Period

Ms. Burns noted that there were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS Approval of the Minutes of the November

1, 2022 Landowners' Election and the December 8, 2022 Board of Supervisors

Meetings

Ms. Burns asked for any questions, comments, or corrections to the November 1, 2022 Landowners' Election or the December 8, 2022 Board of Supervisors meeting minutes.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Minutes of the November 1, 2022 Landowners' Election

and December 8, 2022 Board of Supervisors Meetings, were approved.

FOURTH ORDER OF BUSINESS

Public Hearing

A. Public Hearing on the Adoption of Amenity Policies and Rates for the District

Ms. Burns stated that this public hearing had been advertised in the paper.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Opening the Public Hearing, was approved.

Ms. Burns stated that there were no members of the public present at this time or joining via Zoom.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, Closing the Public Hearing, was approved.

i. Consideration of Resolution 2023-04 Adopting Amenity Policies and Rates for the District

Ms. Burns presented Resolution 2023-04 to the Board stating that these were a standard set of rules they use to govern the amenity facilities. She explained that two access cards were given per household and if they get lost, there is a replacement fee of \$30. She reviewed that the non-resident user fee was \$2,500. She briefly noted the dog park and playground policies were included in this resolution. She stated that if anyone had any questions or changes, they could make those. Hearing none,

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2023-04 Adopting Amenity Policies and Rates for the District, was approved.

FIFTH ORDER OF BUSINESS

Ratification of Contract Agreement with Polk County Property Appraiser

Ms. Burns stated that the agreements with Polk County had already been approved and needed a motion to ratify.

SIXTH ORDER OF BUSINESS

Ratification of 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns asked for a motion to ratify the agreements with Polk County.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Contract Agreement with Polk County Property Appraiser and the 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser, were ratified.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Gentry announced that their firm had changed their name to Kilinski | Van Wyk PLLC. She asked for Board authority to prepare the documents that were needed to actually convey the amenity improvements and underlying property to the District.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Authorizing Staff to Draft Conveyance Documents, was approved.

B. Engineer

Ms. Banfield had nothing to report.

C. Field Manager's Report

Mr. Smith noted that the landscaper was doing a good job. They did not experience any major damage from the freeze on this site. He stated that there were a few things that they wanted to monitor and to make sure they come back. He reviewed the in-progress items starting with the amenity review. He noted that the amenity conveyance walk was completed on February 2, 2023. He stated that he walked through the entire amenity with the builder and other contracts. Overall, everything was looking good at the amenity center. He explained that there was going to be some changes with how they approached the amenity center landscape because of what was out there including Bermuda, etc. He stated that the vendor was ready to start taking that over.

i. Presentation of Amenity Review and Conveyance Report

Mr. Smith stated that there were very few items that they pointed out in this report such as the potential trip hazard from the downspout. He noted one of the biggest items was that the restroom doors did not have key card readers and locks were not lockable with keys. It was noted that the restrooms were single stall. The consideration of classroom style lockset and vacancy bolt to allow facility to be secured when needed was noted. He noted some areas that were wrapping up including a couple of areas where sod needed to go in. He noted that the last meter to be set by the mailbox was for mailbox lights. He stated that there were plants that got damaged by the frost, but the landscaper believed that they would come back. He explained that there were only two garbage cans for the entire amenity, and he had some quotes to add some. He noted that the final item of concern was that there was no pool lift, it's not a zero-entry pool, and has no ADA access. Mr. Smith recommended hydraulic lifts because they were all stainless-steel construction, they have no wiring, they hold up well, and their pool vendor could install them. He estimated that these lifts were about \$8,500 installed. He is going to work with the vendor to get a price.

ii. Consideration of Proposals for Amenity Center

a) Pool Maintenance Services

Mr. Smith presented the proposal for pool maintenance services three times a week from Resort Pool Services for \$1,500 per month. He noted that they would start these services immediately.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Proposal for Pool Maintenance Services Three Times a Week from Resort Pool Services for \$1,500, was approved.

b) Janitorial Maintenance Services

Mr. Smith presented the proposal for janitorial maintenance services from CSS Clean Star Services for \$850 per month. He reviewed the proposal stating that it was \$500 a month for three times a week janitorial services, \$50 a month per station for removal and disposal trash (two trash cans currently) and dog stations (no dog stations currently), \$100 a month per station for mail trash removal three times a week, and \$10 a box for dispenser bags, as needed, 200 bags per box. He noted that they were proposing to add more trash cans including one by the mailbox. He concluded

that there would be five trash cans, 1 mailbox trash can, no dog stations and weekly janitorial services for a total of \$850 a month.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Proposal for Janitorial Maintenance Services from CSS Clean Star Services for \$850 a month, was approved.

c) Pest Control Services

Mr. Smith presented the proposal for pest control services from Massey Services, Inc. for \$480 a year. This service would include treatment around the fence, pool deck, changing rooms, and restrooms.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Proposal for Pest Control Services from Massey Services, Inc. for \$480 a year, was approved.

d) Landscape Maintenance Services (to be provided under separate cover)

Mr. Smith presented the proposal for landscape maintenance services from Weber Environmental Services, Inc. for \$29,092. The landscape services include maintenance for \$13,860, Bermuda turf one-time per year for \$5,227, irrigation inspections (12) visits for \$1,980, horticultural services (12) visits for \$4,800, mulch (30 cubic yards) one-time per year for \$1,650, certified playground mulch (15 cubic yards) one-time per year for \$975, and pine straw (90 bales) for \$600. Ms. Burns stated that they had \$5,500 in a field contingency, and the general repairs and maintenance has \$5,000. She also noted that there was an amenity contingency and amenity repair and maintenance, which was another \$10,000. After Board discussion, it was decided for Mr. Smith to negotiate a better price.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Proposal for Landscape Maintenance Service NTE the Total Amount with No Mulch or Pine Straw and Ask Staff to Negotiate a Better Price, was approved.

e) Security Camera Installation (to be provided under separate cover)

Mr. Smith presented the proposal for security camera installation for \$4,161.37. He reviewed all the benefits of having security cameras. Ms. Burns noted that it was within budget for this security item.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Proposal for Security Camera Installation from Current Demands Electrical & Security Services, Inc. for \$4,161.37, was approved.

f) Trash Can Installation

Mr. Smith presented the last proposal for trash can installation from GMS. He provided and reviewed two quote options for the Board. One quote option was \$4,238.29 and the other is \$2,125.20. After brief Board discussion, it was decided to go with the less expensive option for \$2,125.20.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Proposal for Trash Can Installation for \$2,125.20, was approved.

D. District Manager's Report

i. Check Register

Ms. Burns stated that the check register was included in their package for review. She stated that if anyone had any questions on any of those, they could answer them.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that the financial statements were included in the packet for review, adding that there was no action necessary.

EIGHTH ORDER OF BUSINESS Other Business

Ms. Burns noted that they were going to wait until the lift was in before the amenity opening and procedures.

NINTH ORDER OF BUSINESS	Supervisors	Requests	and	Audience
	Comments			

There being none, the next item followed.

TENTH ORDER OF BUSINESS A	Adjournment
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Ms. Burns adjourned the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary Chairman/Vice Chairman

SECTION IV

RESOLUTION 2023-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE EAST 547 COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2023/2024 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the East 547 Community Development District ("**District**") prior to June 15, 2023, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("**Fiscal Year 2023/2024**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE EAST 547 COMMUNITY DEVELOPMENT DISTRICT:

- 1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2023/2024 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.
- 2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: Thursday, July 13, 2023

HOUR: 11:00 a.m.

LOCATION: Offices of Highland Homes

3020 S. Florida Ave., Suite 101 Lakeland, Florida 33803

- 3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Davenport and Polk County, Florida at least 60 days prior to the hearing set above.
- 4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2 and to ensure that it remains on the website for at least 45 days.
- 5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.
- 6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 11^{TH} DAY OF MAY 2023.

ATTEST:	EAST 547 COMMUNITY DEVELOPMENT DISTRICT
	By:
Secretary	Its:

East 547

Community Development District

Proposed Budget FY2024



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East 547
Community Development District
General Fund

Description	Adopted Budget FY2023	Actuals Thru 3/31/23	Projected Next 6 Months	Total Thru 9/30/23	Proposed Budget FY2024
Revenues					
Assessments - Tax Roll	\$ 156,600	\$ 156,128	\$ 472	\$ 156,600	\$ 195,750
Developer Contributions	\$ 136,097	\$ 50,000	\$ 42,505	\$ 92,505	\$ 285,076
Total Revenues	\$ 292,697	\$ 206,128	\$ 42,977	\$ 249,105	\$ 480,826
Expenditures					
<u>Administrative</u>					
Supervisor Fees	\$ 12,000	\$ 1,600	\$ 6,000	\$ 7,600	\$ 12,000
Engineering Fees	\$ 10,000	\$ 110	\$ 3,858	\$ 3,968	\$ 10,000
Assessment Administration	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
Arbitrage Fees	\$ 900	\$ -	\$ 450	\$ 450	\$ 900
Dissemination Fees	\$ 6,000	\$ 2,500	\$ 2,500	\$ 5,000	\$ 6,000
Attorney Fees	\$ 20,000	\$ 5,034	\$ 5,034	\$ 10,068	\$ 20,000
Annual Audit	\$ 4,200	\$ -	\$ 4,200	\$ 4,200	\$ 5,500
Management Fees	\$ 36,050	\$ 18,025	\$ 18,025	\$ 36,050	\$ 38,213
Information Technology	\$ 1,800	\$ 900	\$ 900	\$ 1,800	\$ 1,800
Website Maintenance	\$ 1,200	\$ 600	\$ 600	\$ 1,200	\$ 1,200
Trustee Fees	\$ 7,500	\$ -	\$ 4,020	\$ 4,020	\$ 8,040
Postage	\$ 600	\$ 278	\$ 278	\$ 556	\$ 600
Insurance	\$ 5,822	\$ 5,563	\$ -	\$ 5,563	\$ 6,397
Copies	\$ 500	\$ -	\$ 71	\$ 71	\$ 500
Legal Advertising	\$ 5,000	\$ 1,756	\$ 3,244	\$ 5,000	\$ 6,000
Contingency	\$ 5,000	\$ 232	\$ 732	\$ 964	\$ 2,500
Office Supplies	\$ 250	\$ 8	\$ 46	\$ 55	\$ 250
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ -	\$ 175	\$ 175
Total Administrative	\$ 121,997	\$ 41,781	\$ 49,958	\$ 91,739	\$ 125,075

East 547
Community Development District
General Fund

Description	Adopted Actuals Budget Thru FY2023 3/31/23		Projected Next 6 Months		Total Thru 9/30/23		Proposed Budget FY2024		
Operations & Maintenance									
Field Expenditures									
Property Insurance	\$	5,000	\$ 1,094	\$	-	\$	1,094	\$	7,500
Field Management	\$	7,500	\$ 3,750	\$	7,500	\$	11,250	\$	15,750
Landscape Maintenance	\$	42,380	\$ 23,604	\$	33,288	\$	56,892	\$	80,000
Landscape Replacement	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	12,500
Lake Maintenance	\$	5,500	\$ -	\$	2,750	\$	2,750	\$	5,500
Streetlights	\$	7,000	\$ 12,554	\$	11,358	\$	23,912	\$	36,000
Electric	\$	5,000	\$ -	\$	1,920	\$	1,920	\$	25,000
Water & Sewer	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	5,000
Sidewalk & Asphalt Maintenance	\$	2,500	\$ -	\$	1,250	\$	1,250	\$	2,500
Irrigation Repairs	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	7,500
General Repairs & Maintenance	\$	5,000	\$ 3,138	\$	3,138	\$	6,276	\$	10,000
Contingency	\$	5,500	\$ 600	\$	4,900	\$	5,500	\$	7,500
Subtotal Field Expenditures	\$	100,380	\$ 44,740	\$	73,605	\$	118,345	\$	214,750
Amenity Expenditures Amenity - Electric	\$	14,400	\$ 661	\$	7,200	\$	7,861	\$	14,400
Amenity - Water	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	7,500
Amenity Insurance	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	7,500
Internet	\$	3,000	\$ -	\$	1,500	\$	1,500	\$	1,500
Pest Control	\$	720	\$ -	\$	360	\$	360	\$	600
Janitorial Services	\$	6,000	\$ 50	\$	3,000	\$	3,050	\$	10,200
Security Services	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	30,000
Pool Maintenance	\$	16,200	\$ 2,250	\$	9,000	\$	11,250	\$	19,800
Amenity Access Management	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	5,000
Amenity Repairs & Maintenance	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	10,000
Playground Lease	\$	-	\$ -	\$	-	\$	-	\$	27,001
Contingency	\$	5,000	\$ -	\$	2,500	\$	2,500	\$	7,500
Subtotal Amenity Expenditures	\$	70,320	\$ 2,961	\$	36,060	\$	39,021	\$	141,001
Total Operations & Maintenance	\$	170,700	\$ 47,702	\$	109,665	\$	157,366	\$	355,751
Total Expenditures	\$	292,697	\$ 89,482	\$	159,623	\$	249,105	\$	480,826
Excess Revenues/(Expenditures)	\$	-	\$ 116,646	\$	(116,646)	\$	-	\$	-

 Net Assessments
 \$195,750

 Add: Discounts & Collections 7%
 \$14,734

 Gross Assessments
 \$210,484

Product	ERU's	Assessable Units	ERU/Unit	Net Assessment	Net Per Unit	Gross Per Unit
Platted	261.00	261	1.00	\$195,750.00	\$750.00	\$806.45
	•					•

GENERAL FUND BUDGET

REVENUES:

<u>Assessments</u>

The District will levy a non-ad valorem assessment on all assessable property within the District to fund all general operating and maintenance expenditures during the fiscal year.

Developer Contributions

The District will enter into a Funding Agreement with the Developer to fund the General Fund expenditures for the Fiscal Year.

EXPENDITURES:

Administrative:

Supervisor Fees

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings.

Engineering Fees

The District's engineer provides general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices and various projects as directed by the Board of Supervisors and the District Manager.

Assessment Administration

The District will contract to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

Arbitrage Fees

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on its Series 2021 bonds and another anticipated bond issuance.

Dissemination Fees

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues. This cost is based upon the Series 2021 bonds and another anticipated bond issuance. Governmental Management Services – Central Florida, LLC completes these reporting requirements.

Attorney Fees

The District's legal counsel provides general legal services to the District, e.g. attendance and preparation for meetings, preparation and review of agreements, resolutions, etc. as directed by the Board of Supervisors and the District Manager.

GENERAL FUND BUDGET

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services-Central Florida, LLC. The services include but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reports, annual audits, etc.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, positive pay implementation and programming for fraud protection, accounting software, tablets for meetings, Adobe, Microsoft Office, etc. Governmental Management Services – Central Florida, LLC provides these systems.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc. Governmental Management Services – Central Florida, LLC provides these services.

Trustee Fees

The District will incur trustee related costs with the issuance of its' issued bonds.

Postage

The District incurs charges for mailing of Board meeting agenda packages, overnight deliveries, correspondence, etc.

Insurance

The District's general liability, public official's liability insurance and property insurance coverages.

Copies

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Contingency

Bank charges and any other miscellaneous expenses incurred during the year.

GENERAL FUND BUDGET

Office Supplies

Any supplies that may need to be purchased during the fiscal year, e.g., paper, minute books, file folders, labels, paper clips, etc.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Operations & Maintenance:

Field Expenditures

Property Insurance

The District's property insurance coverages.

Field Management

The District is contracted with Governmental Management Services-Central Florida, LLC for onsite field management of contracts for the District such as landscape and lake maintenance. Services include onsite inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

Landscape Maintenance

Represents the estimated maintenance of the landscaping within the common areas of the District after the installation of landscape material has been completed.

Landscape Replacement

Represents the estimated cost of replacing landscaping within the common areas of the District.

Lake Maintenance

Represents the estimated maintenance of the lake within the common areas of the District.

Streetlights

Represents the cost to maintain street lights within the District Boundaries that are expected to be in place throughout the fiscal year.

Electric

Represents current and estimated electric charges of common areas throughout the District.

Water & Sewer

Represents current and estimated costs for water and refuse services provided for common areas throughout the District.

GENERAL FUND BUDGET

Sidewalk & Asphalt Maintenance

Represents the estimated costs of maintaining the sidewalks and asphalt throughout the District's Boundary.

Irrigation Repairs

Represents the cost of maintaining and repairing the irrigation system. This includes the sprinklers, and irrigation wells.

General Repairs & Maintenance

Represents estimated costs for general repairs and maintenance of the District's common areas.

Contingency

Represents funds allocated to expenses that the District could incur throughout the fiscal year that do not fit into any field category.

Amenity Expenditures

Amenity - Electric

Represents estimated electric charges for the District's amenity facilities.

<u> Amenity – Water</u>

Represents estimated water charges for the District's amenity facilities.

Amenity - Insurance

Represents the District's property insurance coverages.

Amenity - Internet

Internet service will be added for use at the Amenity Center.

Pest Control

The District will incur costs for pest control treatments to its amenity facilities.

<u> Ianitorial Services</u>

Represents estimated costs to provide janitorial services and supplies for the District's amenity facilities.

Security Services

Represents the estimated cost of contracting a monthly security service for the District's amenity facilities.

Pool Maintenance

Represents estimated costs of regular cleaning and treatments of the District's pool.

GENERAL FUND BUDGET

Amenity Access Management

Represents the cost of managing and monitoring access to the District's amenity facilities.

Amenity Repairs & Maintenance

Represents estimated costs for repairs and maintenance of the District's amenity facilities.

Playground Lease

Represents the cost for the lease of the Playground.

Contingency

Represents funds allocated to expenses that the District could incur throughout the fiscal year that do not fit into any amenity category.

East 547
Community Development District
Debt Service Fund Series 2021

Description	Adopted Budget FY2023	Actuals Thru 3/31/23		Projected Next 6 Months		Projected Thru 9/30/23		Proposed Budget FY2024	
Revenues									
Assessments	\$ 326,088	\$	325,105	\$	982	\$	326,088	\$	312,031
Assessments - Prepayment	\$ -	\$	141,391	\$	-	\$	141,391	\$	-
Interest	\$ -	\$	3,616	\$	1,808	\$	5,424	\$	-
Carry Forward Surplus ⁽¹⁾	\$ 101,141	\$	102,036	\$	-	\$	102,036	\$	147,662
Total Revenues	\$ 427,228	\$	572,148	\$	2,790	\$	574,938	\$	459,694
<u>Expenditures</u>									
Interest - 11/01	\$ 101,138	\$	101,138	\$	-	\$	101,138	\$	97,823
Principal - 05/01	\$ 125,000	\$	-	\$	125,000	\$	125,000	\$	125,000
Interest - 05/01	\$ 101,138	\$	-	\$	101,138	\$	101,138	\$	97,823
Special Call - 05/01	\$ -	\$	-	\$	100,000	\$	100,000	\$	-
Total Expenditures	\$ 327,275	\$	101,138	\$	326,138	\$	427,276	\$	320,645
Excess Revenues/(Expenditures)	\$ 99,953	\$	471,011	\$	(323,348)	\$	147,662	\$	139,049

Interest - 11/1 \$ 96,260.00

 $^{^{(1)}}$ Carryforward Surplus is net of Debt Service Reserve Funds

Product	Assessable Units	Net Assessment	Net Per Unit	Gross Per Unit
Single Family	246	\$307,348	\$1,249.38	\$1,343.42
Single Family - Paid Down	15	\$4,684	\$312.25	\$335.75
Total ERU's	261	\$312,031		

East 547
Community Development District
Series 2021 Special Assessment Bonds
Amortization Schedule

				i tization schedule				
Date		Balance		Prinicpal		Interest		Total
11/01/23	\$	5,530,000.00	\$	-	\$	97,822.50	\$	97,822.50
05/01/24	\$	5,530,000.00	\$	125,000.00	\$	97,822.50	Ψ.	37,6 22 .80
11/01/24	\$	5,405,000.00	\$, -	\$	96,260.00	\$	319,082.50
05/01/25	\$	5,405,000.00	\$	125,000.00	\$	96,260.00		
11/01/25	\$	5,280,000.00	\$	-	\$	94,697.50	\$	315,957.50
05/01/26	\$	5,280,000.00	\$	130,000.00	\$	94,697.50		
11/01/26	\$	5,150,000.00	\$	-	\$	93,072.50	\$	317,770.00
05/01/27	\$	5,150,000.00	\$	135,000.00	\$	93,072.50		
11/01/27	\$	4,435,000.00	\$	-	\$	91,047.50	\$	319,120.00
05/01/28	\$	5,015,000.00	\$	140,000.00	\$	91,047.50		
11/01/28	\$	4,875,000.00	\$	-	\$	88,947.50	\$	319,995.00
05/01/29	\$	4,875,000.00	\$	145,000.00	\$	88,947.50	d.	220 720 00
11/01/29 05/01/30	\$ \$	4,730,000.00 4,730,000.00	\$ \$	145,000.00	\$ \$	86,772.50 86,772.50	\$	320,720.00
11/01/30	\$	4,585,000.00	\$	145,000.00	\$	84,597.50	\$	316,370.00
05/01/31	\$	4,585,000.00	\$	150,000.00	\$	84,597.50	Ψ	310,370.00
11/01/31	\$	4,435,000.00	\$	-	\$	82,347.50	\$	316,945.00
05/01/32	\$	4,435,000.00	\$	155,000.00	\$	82,347.50	•	,
11/01/32	\$	4,280,000.00	\$	=	\$	79,790.00	\$	317,137.50
05/01/33	\$	4,280,000.00	\$	160,000.00	\$	79,790.00		
11/01/33	\$	4,120,000.00	\$	-	\$	77,150.00	\$	316,940.00
05/01/34	\$	4,120,000.00	\$	165,000.00	\$	77,150.00		
11/01/34	\$	3,955,000.00	\$	-	\$	74,427.50	\$	316,577.50
05/01/35	\$	3,955,000.00	\$	170,000.00	\$	74,427.50	Ψ	010,017.00
11/01/35	\$	3,785,000.00	\$	170,000.00	\$	71,622.50	\$	316,050.00
05/01/36	\$	3,785,000.00	\$	180,000.00	\$	71,622.50	Ф	310,030.00
				180,000.00			ф	220 275 00
11/01/36	\$	3,605,000.00	\$	4050000	\$	68,652.50	\$	320,275.00
05/01/37	\$	3,605,000.00	\$	185,000.00	\$	68,652.50		0.4.0.0#0.#0
11/01/37	\$	3,420,000.00	\$		\$	65,600.00	\$	319,252.50
05/01/38	\$	3,420,000.00	\$	190,000.00	\$	65,600.00		
11/01/38	\$	3,230,000.00	\$	-	\$	62,465.00	\$	318,065.00
05/01/39	\$	3,230,000.00	\$	195,000.00	\$	62,465.00		
11/01/39	\$	3,035,000.00	\$	=	\$	59,247.50	\$	316,712.50
05/01/40	\$	3,035,000.00	\$	205,000.00	\$	59,247.50		
11/01/40	\$	2,830,000.00	\$	-	\$	55,865.00	\$	320,112.50
05/01/41	\$	2,830,000.00	\$	210,000.00	\$	55,865.00		
11/01/41	\$	2,620,000.00	\$	-	\$	52,400.00	\$	318,265.00
05/01/42	\$	2,620,000.00	\$	220,000.00	\$	52,400.00		
11/01/42	\$	2,400,000.00	\$	-	\$	48,000.00	\$	320,400.00
05/01/43	\$	2,400,000.00	\$	225,000.00	\$	48,000.00		
11/01/43	\$	2,175,000.00	\$	-	\$	43,500.00	\$	316,500.00
05/01/44	\$	2,175,000.00	\$	235,000.00	\$	43,500.00		•
11/01/44	\$	1,940,000.00	\$	-	\$	38,800.00	\$	317,300.00
05/01/45	\$	1,940,000.00	\$	245,000.00	\$	38,800.00		
11/01/45	\$	1,695,000.00	\$	-	\$	33,900.00	\$	317,700.00
05/01/46	\$	1,695,000.00	\$	255,000.00	\$	33,900.00		
11/01/46	\$	1,440,000.00	\$	-	\$	28,800.00	\$	317,700.00
05/01/47	\$	1,440,000.00	\$	265,000.00	\$	28,800.00		
11/01/47	\$	1,175,000.00	\$	-	\$	23,500.00	\$	317,300.00
05/01/48	\$	1,175,000.00	\$	275,000.00	\$	23,500.00	¢.	246 500 00
11/01/48	\$	900,000.00	\$ ¢	290,000.00	\$	18,000.00	\$	316,500.00
05/01/49 11/01/49	\$ \$	900,000.00 610,000.00	\$ \$	290,000.00	\$ \$	18,000.00 12,200.00	¢	320,200.00
05/01/50	\$	610,000.00	\$ \$	300,000.00	\$ \$	12,200.00	\$	340,400.00
11/01/50	\$	310,000.00	\$	-	\$	6,200.00	\$	318,400.00
05/01/51	\$	310,000.00	\$	310,000.00	\$	6,200.00	\$	316,200.00
, ,	,	2 - 2 , 2 2 - 10 0	•	,		-,		,
			\$	5,530,000.00	\$	3,471,370.00	\$	9,001,370.00

SECTION V

RESOLUTION 2023-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST 547 COMMUNITY DEVELOPMENT DISTRICT APPOINTING THE DISTRICT'S APPOINTED TREASURER, ASSISTANT TREASURER, AND SECRETARY OF THE DISTRICT AS SIGNORS ON THE DISTRICT'S LOCAL BANK ACCOUNT AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, East 547 Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, and situated within the City of Davenport, Polk County, Florida; and

WHEREAS, the District's Board of Supervisors desires to appoint the District's appointed Treasurer, Assistant Treasurer, and Secretary as signors on the District's local bank account.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EAST 547 COMMUNITY DEVELOPMENT DISTRICT THAT:

SECTION 1. The District's appointed Treasurer, Assistant Treasurer, and Secretary shall be appointed as signors on the District's local bank account.

EAST 547 COMMUNITY

SECTION 2. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 11th day of May 2023.

ATTECT.

ATTEST:	DEVELOPMENT DISTRICT
Secretary / Assistant Secretary	Chairperson, Board of Supervisors

SECTION VI

RESOLUTION 2023-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST 547 **DEVELOPMENT DISTRICT** DESIGNATING COMMUNITY TREASURER AND ASSISTANT TREASURER OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, East 547 Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated within the City of Davenport, Polk County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint a Treasurer; and

WHEREAS, the Board of Supervisors of the District desires to appoint an Assistant Treasurer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EAST **COMMUNITY DEVELOPMENT** 547 **DISTRICT:**

SECTION 1. George Flint is appointed Treasurer.

SECTION 2. Katie Costa is appointed Assistant Treasurer.

SECTION 3. Darrin Mossing is appointed Assistant Treasurer.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 11th day of May 2023.

ATTEST:	EAST 547 COMMUNITY DEVELOPMENT DISTRICT
Secretary / Assistant Secretary	Chairperson, Board of Supervisors

SECTION VII

SECTION B

SECTION 1



407.843.5120 407.649.8664 fax Orlando, FL 32803 | www.dewberry.com



Sent Via Email: jburns@gmscfl.com

May 3, 2023

Ms. Jillian Burns District Manager East 547 Community Development District c/o Governmental Management Services 219 East Livingston Street Orlando, Florida 32801

Subject: Work Authorization Number 2023-1

East 547 Community Development District

Annual Engineer's Report 2023

Dear Chairman, Board of Supervisors:

Dewberry Engineers Inc. (Engineer) is pleased to submit this Work Authorization to provide professional consulting engineering services for the East 547 Community Development District (CDD). We will provide these services pursuant to our current agreement ("District Engineering Agreement") as follows:

I. Scope of Work

We will provide the Annual Engineer's Report for the CDD as required by the Trust Indenture for this fiscal year. The report will address the requirements as detailed in Section 9.21 of the Trust.

II. **Fees**

The CDD will compensate the Engineer pursuant to the hourly rate schedule contained in the District Engineering Agreement. We estimate a budget in the amount of \$1,800, plus other direct costs. The CDD will reimburse the Engineer all direct costs, which include items such as printing, drawings, travel, deliveries, et cetera, pursuant to the Engineering Agreement.

Thank you for considering Dewberry. We look forward to helping you create a quality project.

Sincerely	APPROVED AND ACCEPTED
X M	By:
Rey Malavé, P.E.	Authorized Representative of
Dewberry Engineers Inc.	East 547
Associate Vice President	Community Development District
May 3, 2023	
Date	Date

SECTION C

East 547 CDD

Field Management Report



5/11/2023
Clayton Smith
Field Services Manager
GMS

Complete

Landscaping

- Landscaping work is good.
- Grass mowing has been consistent, and planters have been kept neat and clean.
- ♣ Trees were staked after strong storms bowed them over.
- Touch up plantings were done at entrance and amenity.



Complete

Amenity Review

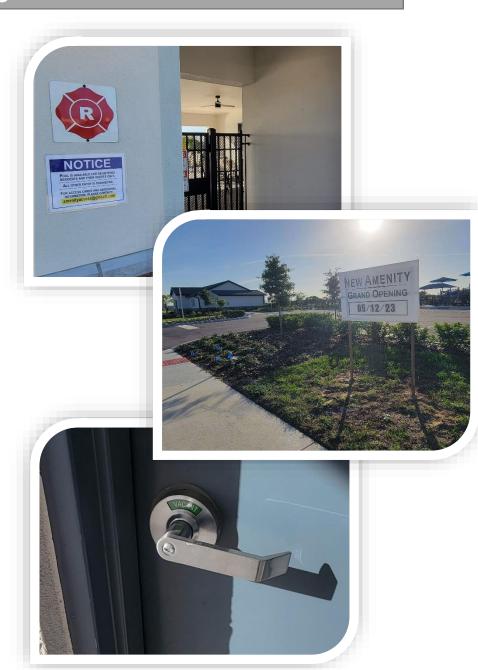
- Facilities have been turned over.
- Landscape contract was started for amenity and punch list items were addressed.
- Small furniture addition was received.
- Fence was installed at playground.
- Chair lift was installed.



In Progress

Amenity opening

- ♣ Amenity opening is set for 5/12/2023.
- Posting standard opening and operating signage.
- Installing approved garbage cans.
- Switching out Toilet paper dispensers from open toped to covered.
- Gather proposal for electronic bathroom locks.



Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at csmith@gmscfl.com. Thank you.

Respectfully,

Clayton Smith

SECTION 1

Current Demands Electrical & Security Services, Inc.

2315 Commerce Point Drive, Suite 100 Lakeland, FL 33801 (863) 583-4443 service@currentdemands.com



Estimate

ADDRESS EAST 547 CDD 6200 LEE VISTA BLVD, SUITE 300

ORLANDO, FL 32822

SHIP TO EAST 547 CDD HWY 17-92 DAVENPORT, FL 33837 ESTIMATE DATE EXPIRATION 03/24/2023 DATE

GMS0223 02/23/2023

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
A22KITSKB	CDVI A22KITSKB ATRIUM HYBRID 2DOOR CNTRLR KIT W/2SOLARKP RDRS&CRDS	R 1	1,344.73	1,344.73T
600S MAGLOCK	ALARM CONTROL MAGNETIC LOCK, 12/24 VDC, 600LB	2	146.03	292.06T
TS 2 PUSH TO EXIT BUTTON	ALARM CONTROLS PUSH TO EXIT BUTTON	2	57.39	114.78T
MISCELLANEOUS MATERIALS	MISCELLANEOUS: PARTS,ZIPTIES,SCREWS, STRAPS, CONNECTORS, PIPE, ETC.	1	250.00	250.00T
ACCESSPLENJKT1SHLD	ACCESS COMPOSITE WIRE 18-4C + 22-2C +22-4C +22-3P STR BCFOIL SHLD (22-3P ONLY) ZLSPVC JKT YEL CMP	1	494.05	494.05T
SERVICE CALL STANDARD	SERVICE CALL STANDARD	1	75.00	75.00
ACCESS/CAMERA LABOR	ACCESS/CAMERA LABOR	10	115.00	1,150.00
LOCKSMITH LABOR	LOCKSMITH LABOR	4	95.00	380.00
NOTE	ESTIMATE FOR ADDITION OF CDVI PANEL AND MAGLOCKS ON BATHROOMS	1	0.00	0.00T
	SUBTOTAL			4,100.62
	TAX			0.00
	TOTAL			\$4,100.62

Accepted By

Accepted Date

SECTION D

SECTION 1

East 547 Community Development District

Summary of Checks

January 01, 2023 through March 31, 2023

Bank	Date	Check No.'s	Amount
General Fund			
	1/11/23	171-177	\$ 8,520.66
	1/19/23	178-181	\$ 85,590.79
	1/26/23	182-183	\$ 5,452.34
	2/15/23	184-191	\$ 259,434.51
	2/24/23	192	\$ 225.00
	3/9/23	193-195	\$ 10,005.76
	3/22/23	196-197	\$ 3,229.19
			\$ 372,458.25

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 5/03/23 PAGE 1 EAST 547-GENERAL FUND BANK A GENERAL FUND

		it ii dhithii i did			
CHECK VEND# DATE	INVOICEEXPENSED TO DATE INVOICE YRMO DPT ACCT# SU				CHECK AMOUNT #
	12/08/22 BW120820 202212 310-51300-11	000	*	200.00	
	SUPERVISOR FEE 12/08/22	BRIAN WALSH			200.00 000171
1/11/23 00011	12/08/22 GP120820 202212 310-51300-11 SUPERVISOR FEE 12/08/22	000	*	200.00	
	SUPERVISOR FEE 12/08/22	GARRET PARKINSON			200.00 000172
1/11/23 00001	12/01/22 44 202212 310-51300-34 MANAGEMENT FEES - DEC 22	000	*	3,004.17	
	12/01/22 44 202212 310-51300-35	200	*	100.00	
	WEBSITE MANAGEMENT- 22 12/01/22 44 202212 310-51300-35 INFORMATION TECH - 22	100	*	150.00	
	12/01/22 44 202212 310-51300-31	300	*	416.67	
	DISSEMINATION SVCS- 22 12/01/22 44 202212 310-51300-51 OFFICE SUPPLIES	000	*	.06	
	12/01/22 44 202212 310-51300-42		*	58.43	
	POSTAGE 12/01/22 44 202212 330-57200-48	300	*	416.67-	
	AMEN ACCESS REFUND-OCT 22 12/01/22 45 202212 320-53800-34 FIELD MANAGEMENT - DEC 22		*	625.00	
	TIBES TRAVIOLIBRY SEC 22	GOVERNMENTAL MANAGEMENT SERVICES			3,937.66 000173
1/11/23 00013	12/08/22 JS120820 202212 310-51300-11	000	*	200 00	
	SUPERVISOR FEE 12/08/22	JEFFREY T SHENEFIELD			200.00 000174
1/11/23 00019	12/13/22 5159 202211 310-51300-31	500	*	390.50	
	GENERAL COUNSEL - NOV 22 12/08/22 MA120820 202212 310-51300-11	KE LAW GROUP, PLLC			390.50 000175
	SUPERVISOR FEE 12/06/22	MILTON ANDRADE			200.00 000176
1/11/23 00035	12/01/22 68580 202212 320-53800-46.	200	*	3,392.50	
	1	WEBER ENVIRONMENTAL SERVICES, INC.			3,392.50 000177
1/19/23 00037	1/09/23 01092023 202301 300-20700-10 TRANSFER OF TAX RCPTS-S20	000	*	77,097.38	
	TRANSPER OF TAX ROF13-320	EAST 547 CDD/US BANK			77,097.38 000178

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 5/03/23 PAGE 2 EAST 547-GENERAL FUND BANK A GENERAL FUND

CHECK VEND# DATE	INVOICE EXPENSED TO VENDOR NAME DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK
1/19/23 00001	11/30/22 46 202211 320-53800-47800 FENCE MOUNT - 12 PANELS	*	705.00	
	1/01/23 47 202301 310-51300-34000	*	3,004.17	
	MANAGEMENT FEES - JAN 23 1/01/23 47 202301 310-51300-35200	*	100.00	
	WEBSITE MANAGEMENT-JAN 23 1/01/23 47 202301 310-51300-35100	*	150.00	
	INFORMATION TECH - JAN 23 1/01/23 47 202301 310-51300-31300	*	416.67	
	DISSEMINATION SVCS-JAN 23 1/01/23 47 202301 310-51300-51000	*	2.50	
	OFFICE SUPPLIES 1/01/23 47 202301 310-51300-42000	*	20.67	
	POSTAGE 1/01/23 48 202301 320-53800-34000	*	625.00	
	FIELD MANAGEMENT - JAN 23 GOVERNMENTAL MANAGEMENT SERVICES 1/02/23 01022023 202301 310-51300-42000	S		5,024.01 000179
1/19/23 00038	1/02/23 01022023 202301 310-51300-42000	*	76.90	
	MAILING 2022 TAX NOTICES JOE G. TEDDER, TAX COLLECTOR 1/01/23 68732 202301 320-53800-46200			76.90 000180
1/19/23 00035	1/01/23 68732 202301 320-53800-46200	*	3,392.50	
	GENERAL CLEANUP-ONE TIME WEBER ENVIRONMENTAL SERVICES, IN 11/01/22 41 202211 310-51300-34000	NC.		3,392.50 000181
1/26/23 00001		*	3,004.17	
	MANAGEMENT FEES - NOV 22 11/01/22 41 202211 310-51300-35200	*	100.00	
	WEBSITE MANAGEMENT-NOV 22 11/01/22 41 202211 310-51300-35100	*	150.00	
	INFORMATION TECH - NOV 22 11/01/22 41	*	416.67	
	DISSEMINATION SVCS-NOV 22 11/01/22 41 202211 310-51300-51000	*	2.65	
	OFFICE SUPPLIES 11/01/22 41 202211 310-51300-42000	*	2.85	
	POSTAGE 11/01/22 42 202211 320-53800-34000	*	625.00	
	FIELD MANAGEMENT - NOV 22 GOVERNMENTAL MANAGEMENT SERVICES	S		4,301.34 000182
1/26/23 00019	GOVERNMENTAL MANAGEMENT SERVICES 1/12/23 5396 202212 310-51300-31500	*	1,151.00	
	GENERAL COUNSEL - DEC 22 KE LAW GROUP, PLLC			1,151.00 000183

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 5/03/23 PAGE 3 EAST 547-GENERAL FUND BANK A GENERAL FUND

CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT# S	VENDOR NAME SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
2/15/23 00012 2/09/23 BW020920 202302 310-51300-1	11000	*	200.00	
SUPERVISOR FEE 02/09/23	BRIAN WALSH			200.00 000184
2/15/23 00037 2/17/23 02142023 202302 300-20700-1	10000	*	248.088.11	
	EAST 547 CDD/US BANK			248,088.11 000185
2/15/23 00011 2/09/23 GP020920 202302 310-51300-1	11000	*	200.00	
SUPERVISOR FEE 02/09/23	GARRET PARKINSON 			200.00 000186
2/15/23 00001 10/31/22 43 202210 320-53800-4 REPAIRS ON FENCE - OCT 22	47800	*	1,982.50	
2/01/23 49 202302 310-51300-3		*	3,004.17	
MANAGEMENT FEES - FEB 23 2/01/23 49 202302 310-51300-3	35200	*	100.00	
WEBSITE MANAGEMENT-FEB 23 2/01/23 49 202302 310-51300-3	35100	*	150.00	
INFORMATION TECH - FEB 23 2/01/23 49 202302 310-51300-3	31300	*	416.67	
DISSEMINATION SVCS-FEB 23 2/01/23 49 202302 310-51300-5	51000	*	.48	
OFFICE SUPPLIES 2/01/23 49 202302 310-51300-4	42000	*	32.04	
POSTAGE 2/01/23 50 202302 320-53800-3 FIELD MANAGEMENT - FEB 23	34000	*	625.00	
FIEDD PANAGERENT FED 25	GOVERNMENTAL MANAGEMENT SERVICES			6,310.86 000187
2/15/23 00013 2/09/23 JS020920 202302 310-51300-1	11000	*	200.00	
SUPERVISOR FEE 02/09/23	JEFFREY T SHENEFIELD			200.00 000188
2/15/23 00017 1/31/23 00052585 202301 310-51300-4	48000	*	287.40	
NOT OF RULE DEVELOPMET 1/31/23 00052585 202301 310-51300-4	48000		555.64	
NOT OF RULEMAKING	CA FLORIDA HOLDINGS, LLC			843.04 000189
2/15/23 00016 2/09/23 MA020920 202302 310-51300-1	11000	*	200.00	
SUPERVISOR FEE 02/09/23				200.00 000190
2/15/23 00035 2/01/23 68890 202302 320-53800-4	46200	*	3,392.50	
GENERAL CLEANUP-ONE TIME	WEBER ENVIRONMENTAL SERVICES, INC.			3,392.50 000191

AP300R *** CHECK NOS. 000171-000197

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 5/03/23 PAGE 4 EAST 547-GENERAL FUND BANK A GENERAL FUND

CHECK DATE	VEND#	DATE	OICE INVOICE	EXPENSED YRMO DPT A	TO CCT# SUB	VENDOR NAME SUBCLASS	STATUS	AMOUNT	CHECK
2/24/23	00040	2/21/23		202301 310-5		0	*	225.00	
			GENERAL	COUNSEL - JA		LINSKI/VAN WYK, PLLC			225.00 000192
3/09/23	00001		51		1300-3400	0	*	3,004.17	
			51		1300-3520	0	*	100.00	
		3/01/23	51	MANAGEMENT-M 202303 310-5 FION TECH - M	1300-3510	0	*	150.00	
		3/01/23	51		1300-3130	0	*	416.67	
				202303 310-5		0	*	2.56	
		3/01/23	51	202303 310-5	1300-4200	0	*	64.86	
			POSTAGE 52	202303 320-5		0	*	625.00	
			F.TEPD W	ANAGEMENT - M	AR 23 GO	VERNMENTAL MANAGEMENT SERVI	ICES		4,363.26 000193
3/09/23	00041			202302 330-5	7200-4850		*	750.00	
			18664	INT - FEB 23() 202303 330-5	7200-4850		*	1,500.00	
			POOL MA	INTENANCE - M	AR 23 RE	SORT POOL SERVICES DBA			2,250.00 000194
3/09/23	00035	3/01/23	69051	202303 320-5	3800-4620		*	3,392.50	
			GENERAL	CLEANUP-ONE	TIME WE:	BER ENVIRONMENTAL SERVICES,	, INC.		3,392.50 000195
3/22/23	00040	3/16/23	6248	202302 310-5		0	*	1,509.19	
			COUNSEL	FEES-FEB23	KI	LINSKI/VAN WYK, PLLC			1,509.19 000196
3/22/23			69148	202303 320-5	3800-4620		*	1,720.00	
				LANDSCAPE-MA	R23 WE:	BER ENVIRONMENTAL SERVICES,	, INC.		1,720.00 000197
							BANK A		
						TOTAL FOR	REGISTER	372,458.25	

SECTION 2

Community Development District

Unaudited Financial Reporting

March 31, 2023



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Balance Shee	L
General Fund Income Statemen	-3
Debt Service Fund - Series 2022	1
Capital Projects Fund	5
Month to Month	5
Long Term Debt Schedule	7
Assessment Receipt Schedule	3

Community Development District

Combined Balance Sheet

March 31, 2023

		General	De	bt Service	Сарі	tal Projects	Totals		
		Fund		Fund		Fund	Governmental Funds		
Assets:									
Cash	\$	122,270	\$	-	\$	228,786	\$	351,056	
Due from Other	\$	80	\$	-	\$	-	\$	80	
Prepaid Expenses	\$	4,041	\$	-	\$	-	\$	4,041	
<u>Series 2021</u>									
Reserve	\$	-	\$	163,044	\$	_	\$	163,044	
Revenue	\$	-	\$	329,678	\$	_	\$	329,678	
Prepayment	\$	-	\$	141,412	\$	_	\$	141,412	
Construction	\$	-	\$	-	\$	1	\$	1	
Total Assets	\$	126,391	\$	634,134	\$	228,787	\$	989,312	
Liabilities:									
Accounts Payable	\$	3,880	\$	-	\$	223,786	\$	227,665	
Retainage Payable	\$	-	\$	-	\$	40,885	\$	40,885	
Due To General Fund	\$	-	\$	80	\$	-	\$	80	
Total Liabilities	\$	3,880	\$	80	\$	264,671	\$	268,631	
Fund Balances:									
Nonspendable:									
Prepaid Itmes	\$	4,041	\$	-	\$	-	\$	4,041	
Restricted for:									
Debt Service 2020	\$	-	\$	634,054	\$	-	\$	634,054	
Capital Projects 2020	\$	-	\$	-	\$	(35,884)	\$	(35,884)	
Unassigned	\$	118,471	\$	-	\$	-	\$	118,471	
Total Fund Balances	\$	122,511	\$	634,054	\$	(35,884)	\$	720,681	
Total Liabilities & Fund Balance	\$	126,391	\$	634,134	\$	228,787	\$	989,312	

East 547 Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Pror	Prorated Budget		Actual		
		Budget		Thru 03/31/23		Thru 03/31/23		ariance
Revenues								
Assessments - Tax Roll	\$	156,600	\$	156,128	\$	156,128	\$	-
Developer Contributions	\$	136,097	\$	50,000	\$	50,000	\$	-
Total Revenues	\$	292,697	\$	206,128	\$	206,128	\$	-
Expenditures:								
General & Administrative:								
Supervisor Fees	\$	12,000	\$	6,000	\$	1,600	\$	4,400
Engineering Fees	\$	10,000	\$	5,000	\$	110	\$	4,890
Assessment Administration	\$	5,000	\$	5,000	\$	5,000	\$	-
Arbitrage Fees	\$	900	\$	-	\$	-	\$	-
Dissemination Fees	\$	6,000	\$	3,000	\$	2,500	\$	500
Attorney Fees	\$	20,000	\$	10,000	\$	5,034	\$	4,966
Annual Audit	\$	4,200	\$	-	\$	-	\$	-
Management Fees	\$	36,050	\$	18,025	\$	18,025	\$	(0)
Information Technology	\$	1,800	\$	900	\$	900	\$	-
Website Maintenance	\$	1,200	\$	600	\$	600	\$	-
Trustee Fees	\$	7,500	\$	-	\$	-	\$	-
Postage	\$	600	\$	300	\$	278	\$	22
Insurance	\$	5,822	\$	5,822	\$	5,563	\$	259
Printing & Binding	\$	500	\$	250	\$	-	\$	250
Legal Advertising	\$	5,000	\$	2,500	\$	1,756	\$	744
Contingency	\$	5,000	\$	2,500	\$	232	\$	2,268
Office Supplies	\$	250	\$	125	\$	8	\$	117
Dues, Licenses & Subscriptions	\$	175	\$	175	\$	175	\$	-
Total General & Administrative:	\$	121,997	\$	60,197	\$	41,781	\$	18,416

East 547 Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

	A	Adopted		Prorated Budget		Actual		
		Budget	Thr	u 03/31/23	Thr	u 03/31/23	\	'ariance
Operations & Maintenance								
Field Expenses								
Property Insurance	\$	5,000	\$	5,000	\$	1,094	\$	3,906
Field Management	\$	7,500	\$	3,750	\$	3,750	\$	_
Landscape Maintenance	\$	42,380	\$	21,190	\$	23,604	\$	(2,414)
Landscape Replacement	\$	5,000	\$	2,500	\$	-	\$	2,500
Lake Maintenance	\$	5,500	\$	2,750	\$	-	\$	2,750
Streetlights	\$	7,000	\$	3,500	\$	12,554	\$	(9,054)
Electric	\$	5,000	\$	2,500	\$	-	\$	2,500
Water & Sewer	\$	5,000	\$	2,500	\$	-	\$	2,500
Sidewalk & Asphalt Maintenance	\$	2,500	\$	1,250	\$	-	\$	1,250
Irrigation Repairs	\$	5,000	\$	2,500	\$	-	\$	2,500
General Repairs & Maintenance	\$	5,000	\$	2,500	\$	3,138	\$	(638)
Contingency	\$	5,500	\$	2,750	\$	600	\$	2,150
Subtotal Field Expenses	\$	100,380	\$	52,690	\$	44,740	\$	7,950
Amenity Expenses		4.4.00	4	7.000		664	4	6.500
Amenity - Electric	\$	14,400	\$	7,200	\$	661	\$	6,539
Amenity - Water	\$	5,000	\$	-	\$	-	\$	-
Amenity Insurance	\$	5,000	\$	-	\$	-	\$	-
Internet	\$	3,000	\$	-	\$	-	\$	-
Pest Control	\$	720	\$	-	\$	-	\$	-
Janitorial Services	\$	6,000	\$	50	\$	50	\$	-
Security Services	\$	5,000	\$	-	\$	-	\$	-
Pool Maintenance	\$	16,200	\$	8,100	\$	2,250	\$	5,850
Amenity Access Management	\$	5,000	\$	-	\$	-	\$	-
Amenity Repairs & Maintenance	\$	5,000	\$	-	\$	-	\$	-
Contingency	\$	5,000	\$	-	\$	-	\$	-
Subtotal Amenity Expenses	\$	70,320	\$	15,350	\$	2,961	\$	12,389
Total Expenditures	\$	292,697	\$	128,237	\$	89,482	\$	38,755
			Ť				Ť	13,.03
Excess Revenues (Expenditures)	\$	-			\$	116,646		
Fund Balance - Beginning	\$	-			\$	5,866		
Fund Balance - Ending	\$	-			\$	122,511		_

Community Development District

Debt Service Fund - Series 2021

Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Pror	ated Budget		Actual		
		Budget	Thr	u 03/31/23	Thru 03/31/23		Variance	
Revenues:								
Assessments - Tax Roll	\$	326,088	\$	325,105	\$	325,105	\$	-
Assessments - Prepayment	\$	-	\$	-	\$	141,391	\$	141,391
Interest	\$	-	\$	-	\$	3,616	\$	3,616
Total Revenues	\$	326,088	\$	325,105	\$	470,112	\$	145,007
Expenditures:								
Interest Expense 11/01	\$	101,138	\$	101,138	\$	101,138	\$	-
Principal Expense 05/01	\$	125,000	\$	-	\$	-	\$	-
Interest Expense 05/01	\$	101,138	\$	-	\$	-	\$	-
Total Expenditures	\$	327,276	\$	101,138	\$	101,138	\$	-
Excess Revenues (Expenditures)	\$	(1,188)			\$	368,975		
Fund Balance - Beginning	\$	101,141			\$	265,080		
Fund Balance - Ending	\$	99,953			\$	634,054		

Community Development District

Capital Projects Fund - Series 2021

Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Prorated Budget		Actual			
	Bud	dget	Thru C	3/31/23		Thru 03/31/23		Variance
Revenues:								-
Developer Contributions	\$	-	\$	-	\$	1,190,781	\$	1,190,781
Total Revenues	\$	-	\$	-	\$	1,190,781	\$	1,190,781
Expenditures:								
Capital Outlay	\$	-	\$	-	\$	1,185,781	\$	(1,185,781)
Total Expenditures	\$	-	\$	-	\$	1,185,781	\$	(1,185,781)
Excess Revenues (Expenditures)	\$	-			\$	5,000		
Fund Balance - Beginning	\$	-			\$	(40,884)		
Fund Balance - Ending	\$	-			\$	(35,884)		

Community Development District

Month to Month

		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Revenues								•						
Assessments - Tax Roll	\$	- \$	37,025 \$	119,103 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	156,
Developer Contributions	\$	25,000 \$	25,000 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	50,0
Total Revenues	\$	25,000 \$	62,025 \$	119,103 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	206,1
Expenditures:														
General & Administrative:														
Supervisor Fees	\$	- \$	- \$	800 \$	- \$	800 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1,6
Engineering	\$	- \$	- \$	- S	- \$	110 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1
Assessment Administration	\$	5,000 \$	- \$	- Ś	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,0
Arbitrage Fees	\$	- \$	- \$	- \$	- \$	- Ś	- Ś	- \$	- Ś	- \$	- \$	- \$	- \$	-,-
Dissemination Fees	\$	417 \$	417 \$	417 \$	417 \$	417 \$	417 \$	- \$	- Ś	- \$	- \$	- \$	- \$	2,5
Attorney Fees	\$	1,396 \$	391 \$	1,151 \$	225 \$	1,509 \$	363 \$	- \$	- \$	- \$	- \$	- \$	- \$	5,0
Annual Audit	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Management Fees	\$	3,004 \$	3,004 \$	3,004 \$	3,004 \$	3.004 S	3,004 \$	- \$	- Ś	- \$	- S	- \$	- \$	18,0
Information Technology	\$	150 \$	150 \$	150 \$	150 \$	150 \$	150 \$	- \$	- \$	- \$	- \$	- \$	- \$	9
Website Maintenance	\$	100 Š	100 Š	100 \$	100 \$	100 S	100 \$	- \$	- Ś	- \$	- S	- \$	- \$	6
Trustee Fees	\$	- \$	- \$	- \$	- \$	- \$	- Ś	- \$	- Ś	- \$	- \$	- \$	- \$	
Postage	\$	22 \$	3 \$	58 Ś	98 \$	32 S	65 Š	- Ś	- Ś	- Ś	- S	- Ś	- \$	2
Insurance	\$	5,563 \$	- \$	- Ś	- \$	- \$	- \$	- \$	- Ś	- \$	- \$	- \$	- \$	5,5
Printing & Binding	\$	- \$	- \$	- Ś	- \$	- \$	- Ś	- \$	- Ś	- \$	- S	- \$	- \$	-/-
Legal Advertising	\$	913 \$	- \$	- Ś	843 \$	- \$	- Ś	- \$	- Ś	- \$	- Ś	- \$	- \$	1,7
Contingency	\$	39 \$	39 \$	39 \$	38 \$	39 Š	39 Š	- Ś	- \$	- \$	- \$	- Ś	- Ś	2,7
Office Supplies	\$	0 \$	3 \$	0 \$	3 \$	0 \$	3 \$	- \$	- Ś	- \$	- Ś	- \$	- \$	
Dues, Licenses & Subscriptions	\$	175 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1
Fotal General & Administrative:	\$	16,778 \$	4,105 \$	5,719 \$	4,877 \$	6,161 \$	4,139 \$	- \$	- \$	- \$	- \$	- \$	- \$	41,
otal General & Administrative.	<u> </u>	10,776 3	4,103 \$	3,713 \$	4,077 \$	0,101 \$	4,133 \$	- 7	- ,	- 7	- 7	- 7	- 7	41,
Operations & Maintenance														
Field Expenses														
Property Insurance	\$	1,094 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1,0
Field Management	\$	625 \$	625 \$	625 \$	625 \$	625 \$	625 \$	- \$	- \$	- \$	- \$	- \$	- \$	3,7
Landscape Maintenance	\$	4,921 \$	3,393 \$	3,393 \$	3,393 \$	3,393 \$	5,113 \$	- \$	- \$	- \$	- \$	- \$	- \$	23,6
Landscape Replacement	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Lake Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Streetlights	\$	2,707 \$	1,846 \$	1,914 \$	2,188 \$	2,006 \$	1,893 \$	- \$	- \$	- \$	- \$	- \$	- \$	12,5
Electric	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Water & Sewer	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Sidewalk & Asphalt Maintenance	\$	- \$	- \$	- Š	- \$	- \$	- S	- \$	- \$	- \$	- \$	- \$	- \$	
Irrigation Repairs	\$	- \$	- \$	- Ś	- \$	- \$	- \$	- \$	- Ś	- \$	- \$	- \$	- \$	
General Repairs & Maintenance	\$	1,983 \$	705 \$	- \$	- \$	451 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	3,1
Contingency	\$	- \$	600 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	6
Subtotal Field Expenses	\$	11,330 \$	7,168 \$	5,932 \$	6,206 \$	6,474 \$	7,630 \$	- \$	- \$	- \$	- \$	- \$	- \$	44,7
Amenity Expenses														
Amenity - Electric	\$	- \$	- \$	- \$	- \$	- \$	661 \$	- \$	- \$	- \$	- \$	- \$	- \$	6
Amenity - Water	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Amenity Insurance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
nternet	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Pest Control	\$	- \$	- \$	- S	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
lanitorial Services	\$	- \$	- \$	- \$	- \$	- \$	50 \$	- \$	- \$	- \$	- \$	- \$	- \$	
Security Services	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Pool Maintenance	\$	- \$	- \$	- \$	- \$	750 \$	1,500 \$	- \$	- \$	- \$	- \$	- \$	- \$	2,2
Amenity Access Management	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	_,_
Amenity Repairs & Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Contingency	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Subtotal Amenity Expenses	\$	- \$	- \$	- \$	- \$	750 \$	2,211 \$	- \$	- \$	- \$	- \$	- \$	- \$	2,9
Total Expenditures	\$	28,108 \$	11,274 \$	11,651 \$	11,083 \$	13,385 \$	13,981 \$	- \$	- \$	- \$	- \$	- \$	- \$	89,4
Excess Revenues (Expenditures)	\$	(3,108) \$	50,751 \$	107,452 \$	(11,083) \$	(13,385) \$	(13,981) \$	- \$	- \$	- \$	- \$	- \$	- \$	116,6

Community Development District

Long Term Debt Report

SERIES 2021, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE: 2.500%, 3.000%, 3.300%, 4.000%

MATURITY DATE: 5/1/2051

RESERVE FUND DEFINITION MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$163,044 RESERVE FUND BALANCE \$163,044

BONDS OUTSTANDING - 06/15/21 \$5,875,000 LESS: Principal Payment - 05/01/22 (\$120,000)

CURRENT BONDS OUTSTANDING \$5,755,000

COMMUNITY DEVELOPMENT DISTRICT

Special Assessment Receipts Fiscal Year 2023

> Net Gross

156,599.69 \$ 326,088.34 \$ 168,386.76 \$ 350,632.62 \$

ASSESSED THROUGH COUNTY

\$ 482,688.02 \$ 519,019.38

TOTAL ASSESSMENT LEVY

								32.44%	67.56%	100.00%
DATE	DESCRIPTION	GROSS AMT	COMMISSIONS	DISC/PENALTY	INTEREST	ROPERTY APPRAISE	NET RECEIPTS	O&M Portion	S2020 DSF Portion	Total
11/21/22	11/01/22-11/06/22	\$1,935.48	(\$37.16)	(\$77.43)	\$0.00	\$0.00	\$1,820.89	\$590.76	\$1,230.13	\$1,820.89
11/21/22	11/01/22-11/06/23	\$4,030.26	(\$77.38)	(\$161.19)	\$0.00	\$0.00	\$3,791.69	\$1,230.15	\$2,561.54	\$3,791.69
11/25/22	11/07/22-11/13/22	\$37,419.28	(\$718.45)	(\$1,496.98)	\$0.00	\$0.00	\$35,203.85	\$11,421.27	7 \$23,782.58	\$35,203.85
11/25/22	11/07/22-11/13/23	\$77,918.36	(\$1,496.04)	(\$3,116.35)	\$0.00	\$0.00	\$73,305.97	\$23,782.84	\$49,523.13	\$73,305.97
12/01/22	Inv#4651976	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,506.33)	(\$3,506.33)	(\$1,137.57	7) (\$2,368.76)	(\$3,506.33)
12/01/22	Inv#4651977	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,683.87)	(\$1,683.87)	(\$546.30) (\$1,137.57)	(\$1,683.87)
12/12/22	11/14/22-11/23/22	\$125,161.04	(\$2,403.08)	(\$5,007.14)	\$0.00	\$0.00	\$117,750.82	\$38,202.19	\$79,548.63	\$117,750.82
12/12/22	11/14/22-11/23/22	\$260,623.48	(\$5,004.00)	(\$10,423.62)	\$0.00	\$0.00	\$245,195.86	\$79,549.51	1 \$165,646.35	\$245,195.86
12/21/22	11/24/22-11/30/22	\$6,717.10	(\$128.97)	(\$268.65)	\$0.00	\$0.00	\$6,319.48	\$2,050.24	4 \$4,269.24	\$6,319.48
12/21/22	11/24/22-11/30/22	\$3,225.80	(\$61.94)	(\$129.05)	\$0.00	\$0.00	\$3,034.81	\$984.59	\$2,050.22	\$3,034.81
	TOTAL	\$517,030.80	(\$9,927.02)	(\$20,680.41)	\$0.00		\$481,233.17	\$156,127.68	3 \$325,105.49	\$481,233.17

100%	Gross Percent Collected
(\$1,454.85)	Balance Remaining to Collect

SECTION 3



April 21, 2023

Samantha Hoxie – Recording Secretary East 547 CDD Office 219 E. Livingston Street Orlando, Florida 32801-1508

RE: East 547 Community Development District Registered Voters

Dear Ms. Hoxie,

In response to your request, there are currently **66** voters within the East 547 Community Development District. This number of registered voters in said District is as of **April 15**, **2023**.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,

Lori Edwards

Supervisor of Elections

où Edward

Polk County, Florida

P.O. Box 1460, Bartow, FL 33831 • Phone: (863) 534-5888

PolkElections.gov