

**MINUTES OF MEETING
EAST 547
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the East 547 Community Development District was held Thursday, **June 13, 2024** at 11:04 a.m. at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, Florida.

Present and constituting a quorum:

Brian Walsh	Chairman
Milton Andrade	Vice Chairman
Kareyann Ellison	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Patrick Collins	District Counsel, Kilinski Van Wyk
Lauren Gentry	District Counsel, Kilinski Van Wyk
Marshall Tindall	Field Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 11:01 a.m. and called the roll. Four Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present at the meeting and none joining via Zoom.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 11, 2024
Board of Supervisor's Meeting**

Ms. Burns presented the minutes from the April 11, 2024 Board of Supervisors meeting. She asked for any questions, comments or corrections. Hearing no changes.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Minutes of the April 11, 2024 Board of Supervisor's Meeting, were approved.

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FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2024-04
Appointing an Assistant Secretary**

Ms. Burns stated this will appoint Kareyann Ellison as an Assistant Secretary.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, Resolution 2024-04 Appointing Kareyann Ellison as Assistant Secretary, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Easement Agreement with
Duke Energy for Geneva Landings Phase 1**

Ms. Burns stated Roy sent some changes back to them and hasn't heard back that they are accepting them. She recommended approving in substantial form and authorizing the Chair to execute.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the Easement Agreement with Duke Energy for Geneva Landings Phase 1 and Authorizing the Chair to Execute, was approved in substantial form.

SIXTH ORDER OF BUSINESS

**Ratification of Geneva Landings Phase 1
Property Conveyance Documents**

Ms. Burns stated these have been executed and need to be ratified by the Board.

On MOTION by Mr. Andrade seconded by Ms. Ellison, with all in favor, the Geneva Landings Phase 1 Property Conveyance Documents, were ratified.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Gentry reminded the Board of Form 1 and ethics training.

B. Engineer

Mr. Malave had nothing to report unless there are any questions.

C. Field Manager's Report

Mr. Tindall presented the field managers' report.

D. District Manager's Report

i. Check Register

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Ms. Burns stated the check register is included in the agenda package for review and asked for any questions. Hearing no questions, she asked for a motion to approve the check register.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the Check Register, was approved.

ii. Balance Sheet & income Statement

Ms. Burns noted financial statements are included in the package for review.

iii. Presentation of Number of Registered Voters – 200

Ms. Burns noted as of April 15th there were 200 registered voters.

EIGHTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Other Business

The Board participated in the Ethic’s training required by Florida statute.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

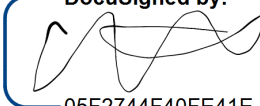
Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:

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Chairman/Vice Chairman