

**MINUTES OF MEETING
EAST 547
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the East 547 Community Development District was held **Thursday, April 9, 2026** at 11:30 a.m. at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, Florida.

Present for the Audit Committee were:

Brian Walsh
Kareyann Ellison
Garret Parkinson
Brent Elliott

Also present were:

Jill Burns
Patrick Collins
Allen Bailey

District Manager, GMS
District Counsel, KVV Law
Field Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called roll at 11:30 a.m.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated there were no members of the public present and none joining via Zoom.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

B. Approval of Notice of Request for Proposals for Audit Services

Ms. Burns stated included in the agenda package is the request for proposals and the selection criteria. She asked for a motion to approve the RFP, approve the selection criteria, and authorize staff to issue the RFP.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Approval of Request for Proposals and Selection Criteria, was approved.

April 9, 2026

East 547 CDD

C. Public Announcement of Opportunity to Provide Audit Services

Ms. Burns announced the opportunity to provide audit services for East 547 CDD.

TENTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Signed by:

Milton Andrade

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Chairman/Vice Chairman